



APPROVED MINUTES

SUNNYVALE HOUSING AND HUMAN SERVICES COMMISSION WEDNESDAY, APRIL 28, 2010

The Housing & Human Services Commission met in a regular session in the West Conference Room at 456 West Olive Avenue, Sunnyvale City Hall, Sunnyvale, CA 94088 on April 28, 2010 at 7:03 p.m. with Chair Anderson presiding.

ROLL CALL

Commission Members Present: Eric Anderson, Hannalore Dietrich, Fred Fowler, Dori Hailu, Younil Jeong, Mathieu Pham.

Commission Members Absent: NONE

Staff Present: Suzanne Isé, Housing Officer, and Edith Alanis, Housing Programs Technician.

SCHEDULED PRESENTATION

NONE

PUBLIC ANNOUNCEMENTS

NONE

CONSENT CALENDAR

1.A Draft Minutes of March 24, 2010.

Chair Anderson asked for a motion to approve the minutes of March 24, 2010.

Commissioner Jeong moved and Commissioner Dietrich seconded to approve the Minutes of March 24, 2010.

Motion passed unanimously 5-0.

CITIZENS TO BE HEARD

NONE

PUBLIC HEARINGS/GENERAL BUSINESS

2. Review CDBG/HOME Capital Project Proposals and Evaluations.

Housing Officer Isé gave some background on the proposals and briefly reviewed the staff evaluations provided.

Deserine Graze, Program Manager from Momentum for Mental Health and Luina Palchak, Sr. Portfolio Manager from Mid-Peninsula Housing Coalition were present to answer questions about the projects.

Commissioner Fowler arrived at 7:10 p.m.

Seth Messina, three-year resident at the home that Momentum for Health is proposing to rehabilitate, spoke to the condition of the property and the need to fix it.

There was some discussion with regards to operations and additional financing for both projects. All questions from the Commissioners were answered by the representatives.

Chair Anderson asked for a motion to recommend approval of the Capital Project Proposals at the funding levels requested.

Commissioner Dietrich moved and Commissioner Hailu seconded to approve the Capital Project Proposals at the funding levels requested.

Motion passed unanimously 6-0.

3. Public Hearing: Draft FY 2010-11 Action Plan and Draft 2010-15 Consolidated Plan.

Officer Isé gave an overview of the Action Plan and explained how it tied to the Consolidated Plan.

Chair Anderson opened the public hearing for the benefit of the agency representatives that were present.

Maritza Henry, Program Manager from Family and Children Services spoke briefly about the services that her agency provides and thanked the Commission for their continued support.

Laura Watkins, Consultant with Santa Clara Family Health Foundation also thanked the Commission for their support and gave an overview of the services that her agency provides.

Chair Anderson closed the public hearing.

Chair Anderson opened the floor for discussion.

Officer Isé explained in detail each program and answered questions. In addition, Connie Verceles, Economic Development Manager with the City of Sunnyvale was also available to answer questions about the new Façade and Micro enterprise Programs being proposed.

There was a lengthy discussion and review of each of the programs that were proposed for funding in the Draft FY 2010-11 Action Plan.

Commissioner Fowler moved and Commissioner Dietrich seconded to reduce the Rental Housing Rehabilitation program by \$150,000 and to increase the Tenant Based Rental Assistance Program by \$150,000.

Motion passed unanimously 6-0.

Commissioner Fowler moved and Commissioner Hailu seconded to increase the Youth Jobs program to \$250,000, and to reduce the Micro-enterprise Assistance Program to \$135,372 and the Housing Improvement Program to \$80,000.

Motion passed unanimously 6-0

Chair Anderson asked for a motion to recommend to City Council approval of the Draft FY 2010-11 Action Plan with the suggested changes.

Commissioner Jeong moved and Commissioner Dietrich seconded to recommend to City Council approval of the Draft FY 2010-11 Action Plan with the suggested changes.

Motion passed unanimously 6-0.

Chair Anderson opened the floor for discussion about the Draft Consolidated Plan.

Commissioner Fowler recognized the length of the discussion and requested that future items that may require such lengthy review be spread out throughout 2 or more meetings.

Commissioner Fowler initiated the discussion on the Consolidated Plan by asking if the rest of the Commissioners thought that it identified the right set of needs.

Commissioner Jeong moved and Vice Chair Pham seconded to have child care highlighted as a focus under the youth and family needs section of the Consolidated Plan.

Motion passed unanimously 6-0.

Commissioner Fowler requested that staff distribute the changes made to the Consolidated Plan with regards to child care prior to the final report going to City Council.

Officer Isé passed out copies of comments that staff received from Georgia Bacil, Directing Attorney with Senior Adults Legal Assistance (SALA). The Commissioners reviewed her input.

Chair Anderson asked for a motion to include SALA's requested changes.

Commissioner Fowler moved and Vice Chair Pham seconded to include SALA's requested changes into the Consolidated Plan.

Motion passed unanimously 6-0.

Chair Anderson asked for a motion to recommend approval to City Council of the Draft 2010-2015 Consolidated Plan with the suggested modifications.

Commissioner Dietrich moved and Vice Chair Pham seconded to recommend to City Council approval of the Draft 2010-2015 Consolidated Plan with the suggested modifications.

Motion passed unanimously 6-0.

4. Update from HHSC Representative to General Plan Consolidation Committee.

Commissioner Fowler handed out his notes from the General Plan Consolidation Committee meetings of March 31 and April 22, 2010.

Commissioner Fowler proceeded to give an oral report on the progress of the committee.

The overall goal of the committee is to make the General Plan more understandable, accessible, and short.

He reported that there has been lengthy discussion about having electronic indexing. He also mentioned that there has been lengthy discussion on how to eliminate unnecessary text, and how to determine what is unnecessary text without affecting current policies.

He also advised that although staff had originally indicated that this committee would be informal in nature and would only keep meeting notes rather than minutes to be approved, due to budget constraints, the committee decided that they wanted accurate record keeping of what transpired during the meetings.

He informed the Commissioners that the General Plan Committee Chair had contacted him and informed him of his intent to make Commissioner Fowler the official Secretary of the Committee and that the notes that he has been taking would become the official record of the Committee's actions.

Lastly, he advised the Commissioners to review his notes thoroughly along with pertinent policies that he has previously highlighted, in order to be ready to provide input when he reports back to them on the Committee's proposed changes to the General Plan.

NON-AGENDA ITEMS AND COMMENTS

- BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS

Commissioner Fowler asked that in the future, amendments to minutes describe more specifically the nature of the amendment for ease of locating what the changes are on both documents.

- STAFF ORAL COMMENTS

INFORMATION ONLY ITEMS

NONE

ADJOURNMENT

Commissioner Dietrich moved and Vice Chair Pham seconded to adjourn the meeting.

Motion passed unanimously 6-0.

Meeting adjourned at 10:42 p.m.

Respectfully submitted,

Suzanne Isé
Housing Officer