DRAFT

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Special Meeting Minutes – June 16, 2011

The Sunnyvale Bicycle and Pedestrian Advisory Commission met at 6:30 p.m. on June 16, 2011 with Commission Chair Patrick Walz presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

ROLL CALL/CONSIDERATION OF ABSENCES

Members Present: Andrea Stawitcke
Angela Rausch
Cathy Switzer
David Gandrud
James Manitakos
Patrick Walz
Ralph Durham

Members Absent: None

Staff Present: Heba El-Guendy, Senior Transportation Planner, PW Department
Officer Scott Cortese, PS Department

SCHEDULED PRESENTATION

Council member Christopher Moylan attended the meeting on behalf of Mayor Melinda Hamilton who was in Sacramento on business. On behalf of City Council as a whole, Councilmember Moylan thanked the BPAC members for their many hours of volunteering, and for their independent views that sometimes vary from the staff recommendation when reviewing bicycle and pedestrian related projects and programs. As an example, admired the BPAC's work on the City policy that prioritizes the mobility uses over the stationary uses when allocating street space.

PUBLIC ANNOUNCEMENTS

Kevin Jackson noted that the 20th anniversary of establishing BPAC will be coming up in 2012. The Horizon 2035 Transportation Sub-committee met three times to rewrite the Committee' transportation policies which will be posted on the Committee's web page. A Cupertino Councilmember recommended funding of $10k to supplement the $75k that has been identified by the City of Sunnyvale to conduct the Feasibility Study of the Stevens Creek Trail project. A call for Safe Routes to Transit was announced with the applications due in August 2011. This grant program has a total fund of $20 million, and is intended to fund bike and pedestrian connections to regional transit centers. Also noted his planned participation in the Tour at Ames which will take place on Wednesday, June 22nd.

Chair Walz noted that the study issue report on the closure of Murphy Avenue was considered by Council, and that Council recommended proceeding with the staff recommendation including further studying the matter in coordination with the new developer and possible redevelopment of the Macy's parking lot. Noted his participation with Commissioner Durham in a triathlon and finishing third.

CONSENT CALENDAR

1.A) Approval of Draft Minutes of the May 26, 2011 Meeting - Item pulled by Commissioner Gandrud

1.B) Approval of the 2011 BPAC Calendar Update

Commissioner Stawitcke moved and Commissioner Manitakos seconded the motion to approve Consent Calendar item 1.B.

Motion passed: 6-0 (Prior to arrival of Commissioner Durham).

1.A) Approval of Draft Minutes of the May 26, 2011 Meeting – Commissioner Gandrud noted that the Public Comments section on Page 5 of the minutes do not capture comments expressed by the four public members and their dissatisfaction with the City's level of attention to the issue and their willingness to paint the curb red on their own expense. Also requested revising the last phrase of the first paragraph on Page 6 as follows: "Commissioner Gandrud stated that *since only about one half of the* ~~he believed additional contact to all~~ Murphy Avenue businesses *provided feedback, follow-up contact should be made to seek additional input from non-respondents* ~~should be conducted~~". Under the Staff Oral Comments, noted that Chief Johnson departed from the City and moved to another state rather than retired.

Commissioner Stawitcke moved and Commissioner Manitakos seconded the motion to approve Consent Calendar item 1.A as amended.

Motion passed: 6-0 (Prior to arrival of Commissioner Durham).

PUBLIC COMMENTS

Kevin Jackson thanked an unknown traffic officer who followed him at safe speed and distance on Wright Avenue turning onto Fremont Avenue. Requested viewing DPS response to an e-mail received in April to ensure clarifying that cyclists' have the right to use full width of the lane on Tasman Drive.

PUBLIC HEARINGS/GENERAL BUSINESS

Commissioner Durham arrived and apologized for being late due to bicycle mechanical issues.

2. ACTION: Draft memo to the Department of Public Safety relaying the BPAC's request with regard to traffic enforcement.

Chair Walz explained the purpose of the memo being addressed to the Department of Public Safety (DPS) in order to relay the Commission's request to emphasize certain traffic enforcement elements.

The BPAC members discussed the matter and means for improving the memorandum. Commissioner Stawitcke questioned the possibility of developing flash cards, flip charts, or another format to facilitate transmitting and officers' use of the information.

Officer Cortese explained that the information will probably be disseminated as part of the officers' briefing and/or via e-mail.

Kevin Jackson thanked everyone for the effort, and requested adding to the introductory staff memo that "Enforcement efforts should focus on violations that constitute a serious disregard for safety particularly for the most vulnerable road users". Requested changing cars to motorists, and reverse the order to have the most important points first. For example having the turn violations before tailgating. Also noted the importance of stating the Vehicle Code sections.

Councilmember Moylan questioned the process of setting up a sub-committee and its inclusion of a public member for the purpose of addressing an operational matter (Rather than a policy matter that would be under the BPAC's purview). Noted the need for adding information with regard to motorists' violations of the pedestrians' right-of-way.

Commissioner Durham moved and Commissioner Gandrud seconded the motion to accept the memo after making the following changes:

- **Adding a reference to Vehicle Code Section 21750;**
- **Changing the memo to bullet format, removing write-up of the code sections, and highlighting the Code numbers;**
- **Eliminating the section on tail light since not required by law;**
- **Adding sections with regard to blocking pedestrian movements; and,**
- **Reorder the memo sections to cover vehicles then bicycles then pedestrians.**

Motion passed: 7-0

NON-AGENDA ITEMS AND COMMENTS

- BOARD MEMBERS OR COMMISSIONERS ORAL COMMENTS

Commissioner Switzer repeated the BPAC request to replace the signs on Tasman Drive to clarify the cyclists' right to use full width of the lane. Noted that the Sunnyvale Bicycle Friendly Community award (Issued by the League of American Bicyclists) will expire in 2012 and needs to be renewed.

- STAFF ORAL COMMENTS

Briefed the Commission on the ongoing work on grant applications with regard to Obesity Prevention, Sustainable Community Planning, non-infrastructure and infrastructure applications to Cycle 3 of the Federal Safe Routes to Schools.

INFORMATION ONLY ITEMS

3. Signal Bicycle Detection. The device was demonstrated during the meeting.

4. BPAC E-mail messages and/or letters. Accepted as submitted.

5. BPAC Active Items List. Accepted as submitted.

ADJOURNMENT

Meeting adjourned at 7:40 p.m.

Respectfully submitted by:

Heba El-Guendy
Senior Transportation Planner