

DRAFT MINUTES*
SUNNYVALE 2011 CHARTER REVIEW COMMITTEE
MONDAY, FEBRUARY 7, 2011

1. CALL TO ORDER

City Attorney David Kahn called the meeting to order at 6 PM.

2. ROLL CALL

PRESENT: Committee Member Terry Fowler
Committee Member Glenn Hendricks
Committee Member Patrick Hughes
Committee Member Carol Ludlow
Committee Member Tappan Merrick
Committee Member Ken Olevson
Committee Member Mathieu Pham
Committee Member Ted Ringel
Committee Member Willis (Bill) Ritter
Committee Member Carol Weiss

ABSENT: Committee Member Julia Miller

STAFF PRESENT: City Attorney David Kahn
City Clerk Kathleen Franco Simmons

3. OATH OF OFFICE

City Clerk Kathleen Franco Simmons administered the Oath of Office to all members present.

4. INTRODUCTIONS

Committee members introduced themselves and provided brief remarks regarding their background and interest in the Charter Review Committee.

5. SELECTION OF CHAIR AND VICE CHAIR

City Attorney Kahn opened the floor for nominations for Chair.

Committee Member Hendricks nominated Carol Weiss.
Committee Member Merrick nominated Carol Ludlow.

There being no further nominations, Committee Member Ringel made a motion to close nominations.

** Pending Committee approval*

SHOW OF HANDS VOTE IN FAVOR OF CAROL WEISS: 6 (Committee Members Hendricks, Ludlow, Olevson, Pham, Ringel, and Weiss voted in favor of Weiss)

SHOW OF HANDS VOTE IN FAVOR OF CAROL LUDLOW: 4 (Committee Members Fowler, Hughes, Merrick, and Ritter voted in favor in favor of Ludlow)

Carol Weiss was selected to serve as Chair.

MOTION: Committee Member Ringel moved and Committee Member Olevson seconded the motion to appoint Carol Ludlow as Vice Chair.

VOTE: 10-0 (Committee Member Miller absent)
Motion carried.

6. FUTURE MEETING SCHEDULE

By consensus, the Committee set the following dates to meet:
February 17, 2011 in the Library Program Room, Library
March 3, 2011 in the West Conference Room, City Hall
March 15, 2011 in the West Conference Room, City Hall
March 24, 2011 in the West Conference Room, City Hall

MOTION: Committee Member Ritter moved to set the meeting time at 6 PM.
Motion died for lack of a second.

MOTION: Committee Member Olevson moved to set the meeting time at 7 PM on February 17.
Motion died for lack of a second.

MOTION: Committee Member Ringel moved and Committee Member Merrick seconded the motion to set the meeting time at 6:30 PM.

VOTE: 10-0 (Committee Member Miller absent)
Motion carried.

7. CHARTER REVIEW COMMITTEE SCOPE OF WORK AND WORK PLAN

City Attorney Kahn presented information and materials detailing the direction provided by Council regarding the scope of the Charter Review Committee's review and responded to comments or questions from Committee members.

The Committee requested the following records and information to be provided:

- Minutes from the meetings detailed in the Reports to Council (RTCs)
- Copy of the budget for the Mayor's office
- Research other cities which have made a similar transition
- Organizational chart for the City Manager's office

The Committee suggested for consideration for the agenda for the next meeting: to summarize the pros and cons of a directly-elected mayor, to discuss how it might affect the other members of the city council and members of the city staff, and to discuss timing and a date for a public hearing.

By consensus, the Committee identified the following additional dates to meet:
March 10, 2011 (pending location of a meeting room)
March 30, 2011 in the West Conference Room, City Hall

8. PUBLIC COMMENTS

None.

9. ADJOURN MEETING

The meeting was adjourned at 8 PM.