



APPROVED MINUTES

SUNNYVALE HOUSING AND HUMAN SERVICES COMMISSION WEDNESDAY, SEPTEMBER 28, 2011

The Housing & Human Services Commission met in a regular session in the West Conference Room, at 456 West Olive Avenue, Sunnyvale City Hall, Sunnyvale, CA 94088 on September 28, 2011 at 7:04 p.m. with Chair Dietrich presiding.

SALUTE TO THE FLAG

Led by Chair Dietrich

ROLL CALL

Commission Members Present: Eric Anderson, Hannalore Dietrich, Patti Evans, Fred Fowler, Younil Jeong, Anna Ko, and Mathieu Pham.

Commission Members Absent: None.

Staff Present: Hanson Hom, Director of Community Development; Suzanne Isé, Housing Officer; and Edith Alanis, Housing Programs Technician.

Others Present: Linda Isherwood, Town of Los Gatos Finance Analyst.

SCHEDULED PRESENTATION

None.

PUBLIC ANNOUNCEMENTS

None.

Chair Dietrich welcomed new Commissioner Patti Evans and asked that everyone introduce themselves.

CONSENT CALENDAR

1. A. Approval of Draft Minutes of July 27, 2011.

Chair Dietrich asked for a motion to approve the consent calendar.

Commissioner Anderson moved and Vice Chair Fowler seconded to approve the consent calendar.

Motion passed 5-0-2. Commissioners Evans and Pham abstained because they were not present at the last meeting.

Chair Dietrich stated that she submitted corrections to staff.

Housing Officer Isé asked the Chair to move Agenda Item #4 to the beginning of the Public Hearings portion of the meeting.

Chair Dietrich asked for a vote to take the public hearing agenda items out of order and start with item #4: Onizuka Air Force Station Housing Assistance Submission. Motion passed unanimously 7-0-0.

PUBLIC COMMENTS

None.

PUBLIC HEARINGS/GENERAL BUSINESS

2. Public Hearing: Review of Consolidated Annual Performance Evaluation Report (CAPER) on CDBG and HOME grants.

Officer Isé gave a brief overview of the CAPER and noted that this report is presented to the Commission annually, as required by the CDBG and HOME program regulations. She explained that the CAPER reports on the outcomes of the Action Plan and the goals that were identified in it. The CAPER reports on the City's progress toward accomplishing those goals and explains any difficulties encountered with any of the activities, such as those encountered last fiscal year with the Façade and Youth Jobs programs. She noted that the Microenterprise Grant Program, in contrast, was very successful.

Staff answered Commissioners' questions and clarified some details. Commissioners suggested standardizing some terms to be consistent on Tables 1 and 3, and some clarification to the narrative on page 13 about the Youth Jobs program.

The Chair opened the public hearing. No comments were made during the public hearing. The Chair closed the public hearing.

Staff agreed to make the edits suggested by the Commission.

3. Public Hearing: Draft Analysis of Impediments (AI) to Fair Housing.

Officer Isé explained that the AI is a required planning document that is an Appendix to the Consolidated Plan. She highlighted that this document combines the current 2006 AI and the County AI prepared by Bay Area Economics in 2009. Staff incorporated the suggestions made by the Commission at its June meeting, and has added more recent Census data, where available to some of the tables. Commissioners asked various questions about the AI, but did not suggest any further edits.

The Chair opened the public hearing. No comments were made.

4. Onizuka Air Force Station Housing Assistance Submission

Community Development Director Hanson Hom gave some background on this item, and offered to answer any questions.

He explained during his report that, after the City learned of the Onizuka Air Force Base closure in 2005, and following the Base Realignment and Closure process, it formed a Local Redevelopment Authority (LRA) which allowed the City to determine the preferred land uses for the Onizuka site. This process has taken five years, and different concepts, such as an Auto Center, have been contemplated for this site.

He noted that the Housing Assistance Submission describes, and verifies the need for housing and services for homeless people in Sunnyvale. It also accepts the claims that were submitted to the LRA by two homeless housing providers in 2006, and includes an option for the City to provide funding to assist in relocating the project to the Armory site at 620 E. Maude, in exchange for their releasing of their claims to the land at Onizuka.

He added that the Housing Assistance Submission must be submitted to HUD, and that this is an opportunity for the Commission to provide input to be included in the report to Council that will be presented in November.

Commissioners suggested some minor changes to page 12 to clarify the survey results. They also expressed some concern about closing the cold weather shelter, if this project moves forward. Staff explained that ideally some of the Armory shelter clients would move into the homeless housing project. However, other alternatives will also be considered to mitigate the loss of the shelter.

After a lengthy discussion, Chair Dietrich asked for a motion to recommend approval of the Housing Assistance Submission.

Commissioner Anderson moved and Commissioner Evans seconded to recommend approval of the Onizuka Housing Assistance Submission to City Council with changes on page 12.

Motion passed unanimously 7-0-0.

5. Propose and/or review new Study Issues and Budget Issues

Officer Isé explained the City procedure for proposing new study issues or budget issues, as explained in the memo in their packets, and advised the Commissioners that this is their opportunity to suggest any studies that they feel need to be initiated by Council.

After a lengthy discussion and various ideas suggested and considered, the Commissioners agreed not to suggest any study issues this time.

Officer Isé reminded them that if any of them changed their mind or came up with a proposal later, they had the option to suggest one later as a member of the public, with sponsorship of Council or the City Manager.

6. Annual Review of Code of Ethics and Code of Conduct.

Officer Isé explained that this annual review provides the Commissioners with the opportunity to give Council any input on the Code of Ethics and Code of Conduct, and it is a reminder to review the document and become familiar with its contents.

NON-AGENDA ITEMS AND COMMENTS

- BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS
None

- STAFF ORAL COMMENTS
None

INFORMATION ONLY ITEMS

None.

ADJOURNMENT

Meeting adjourned at 9:10 p.m.

Respectfully submitted,

Suzanne Isé
Housing Officer