The Sunnyvale Parks and Recreation Commission met in regular session in City Hall Council Chambers, 456 W. Olive Avenue, Sunnyvale, CA 94086 at 7 p.m. with Acting Chair Kinder presiding.

CALL TO ORDER
Acting Chair Kinder called the meeting to order at 7 p.m.

SALUTE TO THE FLAG
Acting Chair Kinder led the salute to the flag.

Acting Chair Kinder welcomed Commissioner Pasqua to the Commission and each Commissioner introduced himself. Commissioner Pasqua said it is an honor and a privilege to work with the City and the Commission, and he takes his responsibility seriously. He provided a brief overview of his background.

ROLL CALL
Commissioners Present: Acting Chair Robert Kinder
Commissioner Howard Chuck
Commissioner Robert Harms
Commissioner Craig Pasqua

Commissioners Absent: Commissioner Robert Pochowski (excused)
Staff Present: Superintendent of Community Services Nancy Bolgard Steward
Superintendent of Parks & Golf Scott Morton
Admin Aide Karen Smith

Commissioner Pochowski notified Superintendent Steward in advance of the meeting that he would be absent.

MOTION: Commissioner Harms moved and Commissioner Chuck seconded to excuse Commissioner Pochowski’s absence.

VOTE: 4-0 motion passed.

PUBLIC ANNOUNCEMENTS - None

CONSENT CALENDAR

1.A. Approval of Draft Minutes of May 25, 2011, Special Joint Parks & Recreation Commission and Arts Commission meeting

MOTION: Commissioner Harms moved and Commissioner Chuck seconded to approve Consent Item 1.A. as presented.

VOTE: 4-0 motion passed. Commissioner Pochowski was absent.

Acting Chair Kinder reminded Superintendent Morton that the Commissioners would like to have a soft copy of the Morse Avenue Park Conceptual Design presentation by SSA Architects. Superintendent Morton said it would be forthcoming.

*Minutes Approved 9/21/11
PUBLIC COMMENTS - None

PUBLIC HEARINGS/GENERAL BUSINESS

2. DISCUSSION Work Plan Review

Superintendent Steward provided an overview of the work plan and noted that September 14 is the last chance for the Commission to propose study/budget issues for 2012. She asked Commissioners to be mindful of the City’s economic situation and keep fiscal implications in mind as they work through this process.

The Public Hearing was opened. There were no speakers and the Public Hearing was closed.

3. ELECTION Election of Officers for FY 11/12

Superintendent Steward notified the Commissioners that Commissioner Pochowski informed her during a phone conversation that he was amenable to being nominated for Chair or Vice Chair.

Superintendent Steward provided a brief overview of the election procedures.

The Public Hearing was opened. There were no speakers and the Public Hearing was closed.

Acting Chair Kinder opened the floor for nominations for the office of the Chair.

Commissioner Chuck nominated Commissioner Pochowski.

There were no other nominations and the nominations were closed.

VOTE for Commissioner Pochowski for Chair: 4-0. (Commissioner Pochowski was absent.)

Commissioner Pochowski was declared Chair for FY 11/12.

Acting Chair Kinder opened the floor for nominations for Vice Chair.

Commissioner Harms nominated Commissioner Kinder who accepted the nomination.

There were no other nominations and the nominations were closed.

VOTE for Commissioner Kinder for Vice Chair: 4-0. (Chair Pochowski was absent.)

Commissioner Kinder was declared Vice Chair for FY 11/12.

NON-AGENDA ITEMS AND COMMENTS

COMMISSIONER ORAL COMMENTS

Commissioner Harms commented on the FY 11/12 budget reductions for Community Services and Recreation programs. Superintendent Steward said on June 28, 2011, Council elected to eliminate the senior lunch program in its entirely and funds will be removed from the operating budget.
In response to Vice Chair Kinder, Superintendent Steward said the average attendance of the senior lunch program is 20 to 25 and has gradually diminished over time each time fees were increased.

Commissioner Chuck said he attended the June 28, 2011, City Council meeting for the Special Order of the Day Proclamation July is Parks & Recreation Month.

**STAFF ORAL COMMENTS**

Superintendent Morton informed Commissioners of the three public meetings to be held on July 28 and July 30 regarding the Orchard Heritage Park Master Plan. The City is considering modifications to this facility and will hold public meetings to give an overview of the key elements and gather public input/comments.

Superintendent Morton said the new Director of Public Works is Kent Steffens; he will join the City on August 1, 2011.

Superintendent Steward introduced Superintendent Morton, Parks Division, who be acting as back-up staff liaison for the Commission meetings. She also introduced Admin Aide Karen Smith who will be attending the meetings as recording secretary.

Superintendent Steward provided the Commissioners with an update of the June 28, 2011, City Council actions regarding FY 11/12 budget reductions for Community Services and Recreation programs.

**All level 1 reductions**
- Closure of Lakewood Pool at close of summer session (August 14)
  - Parks will be taking the lead in developing alternative park amenities for Council consideration
- Close senior lunch program
- Service level reduction in teen programming
- Elimination of two vacant Senior Office Assistant positions and one vacant Staff Office Assistant position

**Increase fees to recover a higher percentage of costs or make programs cost neutral**
- After school programs at Sunnyvale Middle School
- Implementation of two-tier membership system at Senior Center
- Increase field rental rates for youth sports groups
- Increase fees associated with adult pottery
- Increase fees associated with adult sports leagues

It is Council's priority to serve Sunnyvale residents; however, non-residents are welcome in our programs and facilities. In developing fees and charges, staff considers that Sunnyvale residents support recreation and parks programs and facilities through City taxes. A surcharge is applied to non-resident fees to offset a portion of overhead and infrastructure costs.

**INFORMATION ONLY ITEMS**

Public Meeting Notice: Orchard Heritage Park Master Plan

Informational Bulletins
- FY 11/12 Budget Reductions for Community Services and Recreation Programs
- Sunnyvale Parks and the Budget Crisis
- Non-Resident Fees for Recreation Programs
Organization Charts
  • Community Services Division
  • Parks & Golf Division

ADJOURNMENT – 7:27 p.m.

Respectfully submitted,

Karen Smith
Recording Secretary

Reviewed by:

Nancy Bolgard Steward
Superintendent of Community Services
Community Services Division
Department of Library and Community Services