



APPROVED MINUTES *
SUNNYVALE PARKS AND RECREATION COMMISSION
SEPTEMBER 14, 2011

The Sunnyvale Parks and Recreation Commission met in regular session in City Hall Council Chambers, 456 W. Olive Avenue, Sunnyvale, CA 94086 at 7 p.m. with Vice Chair Kinder presiding.

CALL TO ORDER

Vice Chair Kinder called the meeting to order at 7 p.m.

SALUTE TO THE FLAG

Vice Chair Kinder led the salute to the flag.

PUBLIC ANNOUNCEMENTS

Mr. Geoff Ainscow, President, Sunnyvale Tennis Club, addressed the Commission and presented facts about the Tennis Center and Tennis Club. He said the Las Palmas Tennis Center is one of the best facilities in Northern California. He is aware that the Tennis Center is coming up for new management soon, and the City is going out for a Request for Proposals (RFP). He requested that the Tennis Club be considered and involved in the RFP process as they are very involved with the Tennis Center and interested in the management. The Tennis Club would like to participate in the evaluation and decision making process.

Vice Chair Kinder asked that the Tennis Center Licensee Agreement be placed on the agenda for the next Commission meeting.

ROLL CALL

Commissioners Present: Vice Chair Robert Kinder
Commissioner Howard Chuck
Commissioner Robert Harms
Commissioner Craig Pasqua

Commissioners Absent: Commissioner Robert Pochowski (excused)

Staff Present: Superintendent of Community Services Nancy Bolgard Steward
Director of Public Works Kent Steffens
Admin Aide Karen Smith

Commissioner Pochowski notified Superintendent Steward in advance of the meeting that he would be absent.

CONSENT CALENDAR

1.A. Approval of Draft Minutes of July 13, 2011, Parks & Recreation Commission meeting

MOTION: Vice Chair Kinder moved and Commissioner Chuck seconded to approve Consent Item 1.A. as presented.

VOTE: 4-0 motion passed. Commissioner Pochowski was absent.

PUBLIC COMMENTS – None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Approval of Revisions to the Orchard Heritage Park Master Plan

Nancy Bolgard Steward, Superintendent of Community Services, said Scott Morton, Superintendent of Parks/Golf, was attending another public meeting this evening so she would be presenting the staff report. Superintendent Steward provided an overview of the proposed changes to the Orchard Heritage Park Master Plan. She said the Commission is being asked to make a recommendation on the proposed revisions, including giving the Sunnyvale Historical Society and Museum Association (SHSMA) exclusive use of the multi-purpose building for storage, relocation of the dumpster storage and maintenance building, and landscape improvements. If the revised master plan is approved, the design phase will allow for public input and the project will come back to the Commission.

Commissioners asked questions about the conceptual design, design process, public input, and increased visibility and attendance at the Heritage Museum.

The Public Hearing was opened.

Ms. Laura Babcock, SHSMA, spoke in support of the project. She said the Heritage Museum has become “a place of destination and a place of pride in the community.” She said that the SHSMA has intentions to remodel the multi-purpose building to match the museum architecture.

The Public hearing was closed.

MOTION: Commissioner Chuck moved and Vice Chair Kinder seconded to recommend that Council accept Alternative No. 1, Approve the proposed Master Plan of Orchard Heritage Park as depicted by Attachment A.

VOTE: 4-0 motion passed. Chair Pochowski was absent.

3. Study Issues/Budget Issues for 2012

Superintendent Steward provided the definition of a study issue and a general overview of the study issue process.

Vice Chair Kinder proposed that a veterans’ memorial be designed and dedicated to honoring Sunnyvale residents who were members of the U.S. Armed Forces who gave their lives in the Vietnam, Afghanistan and Iraq Wars. He would like names listed on the memorial to be located at the Community Center where it can be enjoyed by all visitors. This memorial would be in lieu of the proposed memorial scheduled to be installed in the Phase 2 design of Plaza del Sol.

Commissioner Harms said there is a plaque near the fountain at the Community Center that honors all service members.

MOTION: Vice Chair Kinder moved and Commissioner Chuck seconded to propose a study issue that the City consider a veterans’ memorial dedicated to Sunnyvale residents who were members of the U.S. Armed Forces who gave their lives in the Vietnam, Afghanistan and Iraq Wars and that the memorial be located at the Community Center and that the names be listed on the memorial.

VOTE: 3-0 motion passed. Commissioner Harms abstained. Chair Pochowski was absent.

NON-AGENDA ITEMS AND COMMENTS

COMMISSIONER ORAL COMMENTS

None

STAFF ORAL COMMENTS

Superintendent Steward reminded the Commissioners that the senior lunch program was closed as a result of Council action regarding FY 11/12 budget reductions. However, she announced that staff has renegotiated the agreement with the Senior Center lunch program vendor. The vendor will provide the first 30 meals at no cost to the City in exchange for use of the Senior Center kitchen to develop the vendor's catering business. The current attendance at the lunch program is approximately 25; if attendance goes above 30, the City will pay for the extra meals. This brings the program into a cost neutral position and covers the direct operating cost of the program. Commissioners' questions were answered regarding lunch cost and vendor's use of Senior Center kitchen.

INFORMATION ONLY ITEMS - None

Kent Steffens, Director of Public Works, introduced himself and talked about his background and experience. He said parks, golf and facility maintenance are now in the Public Work Department and a new organizational chart is available. Commissioners welcomed Director Steffens.

Superintendent Steward said organizational charts will be provided at the next meeting.

ADJOURNMENT – 7:30 p.m.

Respectfully submitted,

Karen Smith
Recording Secretary

Reviewed by:

Nancy Bolgard Steward
Superintendent of Community Services
Community Services Division
Department of Library and Community Services