



SUNNYVALE SUSTAINABILITY COMMISSION MEETING MINUTES – January 18, 2011

The Sustainability Commission met in regular session in the West Conference Room, 456 West Olive Ave, at 7:00 p.m. with Staff Liaison Dustin Clark presiding.

Dustin Clark, Environmental Sustainability Coordinator, called the meeting to order at 7:05 p.m.

ROLL CALL

Members Present: Gerry Glaser
Barbara Fukumoto
Regina Wheeler
Dan Hafeman
Joe Green-Heffern
Sue Harrison

Members Absent: Amit Srivastava (Excused)

Staff Present: Marvin Rose, Director of Public Works
Mark Rogge, Assistant Director of Public Works
Dustin Clark, Environmental Sustainability Coordinator

SCHEDULED PRESENTATION

Marvin Rose, Director of Public Works, provided a keynote address to the new Commissioners and answered questions regarding City operations.

PUBLIC COMMENTS

Alan Moore, Sunnyvale Resident stated his concerns to the Commission regarding Sunnyvale Municipal Code 10.16.120 and spoke against the requirement that vehicles parked on the street must be moved every 72 hours.

PUBLIC HEARINGS/GENERAL BUSINESS

1. ACTION: Selection of Sustainability Commission Chair and Vice Chair

Commissioner Green-Heffern nominated Commissioner Harrison for the position of Chair.

VOTE: 5 – 0 (Commissioner Harrison abstained)

Commissioner Harrison was confirmed as Sustainability Commission Chair.

Commissioner Fukumoto nominated Commissioner Wheeler for the position of Vice Chair.

VOTE: 5 – 0 (Commissioner Wheeler abstained)

Commissioner Wheeler was confirmed as Sustainability Commission Vice Chair.

2. ACTION: Determination of Commissioner term by drawing of lots.

Terms were determined by lot. Commissioner Hafeman will serve a term ending in 2011, Commissioners Fukumoto and Glaser will serve a term ending in 2012, Commissioners Harrison and Wheeler will serve a term ending in 2013, and Commissioners Green-Heffern and Srivastava will serve a term ending in 2014.

3. ACTION: Confirmation of regular meeting date and time.

Environmental Sustainability Coordinator Clark - Confirmed the regular commission meeting date will be the third Monday of every other month at 7 p.m. in the West Conference Room. If the regular meeting date should fall on a holiday, it will be scheduled for Tuesday of the same week at the same time and location.

4. ACTION: Confirmation of receipt of Brown Act and Board and Commission Bylaws

Environmental Sustainability Coordinator Clark - Confirmed by show of hands that all commissioners received training and information regarding the Brown Act and a copy of board and commission bylaws. In addition to orientation provided by the City Attorney and City Clerk, each commissioner received a copy of Brown Act publication by email.

5. ACTION: New Chair assumes role as presiding officer

Environmental Sustainability Coordinator Clark - Turned over duties as presiding officer to Chair Harrison.

NON-AGENDA ITEMS AND COMMENTS

Board and Commission Member Oral Comments

MOTION: Commissioner Glaser moved and Commissioner Hafeman seconded the motion to reschedule the next regularly scheduled Sustainability Commission meeting, provided space and accommodation can be made, to March 7 or March 14, rather than March 21, 2011 due to a scheduled conflict for commissioners.

VOTE: 6 – 0

MOTION: Commissioner Hafeman moved and Commissioner Fukumoto seconded the motion to formalize that the Sustainability Commission would like all practical material provided from the City to commissioners be in electronic form, except for preprinted materials such as informational brochures, unless otherwise specifically requested, to the extent allowed by law or due to a practical limitation.

VOTE: 6 – 0

Mark Rogge, Assistant Director of Public Works - Provided information and examples of projects, plans and aspects of the City and Department of Public Works that could be positively impacted by the Sustainability Commission.

Commissioner Fukumoto - Asked staff to provide the Community Greenhouse Gas Footprint that was developed by PMC, with as much detailed information regarding the quantification methodology and data as possible.

Commissioner Green-Heffern - Asked staff to provide information about what the City is doing in relation to neighboring cities and regional collaboration. Assistant Director Rogge stated a presentation would be developed to provide a summary of local and regional initiatives in which Sunnyvale participates in relation to areas of sustainability.

Staff Oral Comments

Environmental Sustainability Coordinator Clark - Provided Commissioners an overview of resources available on the City's Sustainability Commission and Sustainability Web sites and stated materials will be available to Commissioners to support their goal of being paperless and provide a resource for the commission's work. Environmental Sustainability Coordinator Clark announced an upcoming event, Green Buildings for Cool Cities, a presentation of the new Energy Upgrade California program that provides information on energy efficiency rebates, certified contractors and their one-stop website, on Wednesday, January 26 in Sunnyvale City Council Chambers.

ADJOURNMENT

Chair Harrison adjourned the meeting at 9:40 p.m..

Respectfully submitted,

Dustin Clark, Environmental Sustainability Coordinator