

DRAFT MINUTES  
SUNNYVALE PERSONNEL BOARD  
APRIL 16, 2012

The Personnel Board met in regular session in Council Chambers, 456 W. Olive Avenue at 5:00 p.m. with Garry Sellers presiding.

The meeting was called to order at 5:05 p.m.

ROLL CALL

Board/Commission Members Present:  
Marc Ketzal, Judith Nickey, and Garry Sellers

Board/Commission Members Absent:  
Traci Oberman (unexcused)  
Stephanie Saprai (excused)

Staff Present:  
Teri Silva, Director of Human Resources  
Mindy Vargas, Recording Secretary  
Doug Baker, Employee Relations/Employee Development Manager  
Rob Boco, Assistant City Attorney

Others Present:  
Gary Baum, Attorney to Personnel Board

SCHEDULED PRESENTATION

Recognition of Service – Vice Mayor Whittum presented Board members Stephanie Saprai and Marc Ketzal, whose terms expire June 30, 2012, with certificates of appreciation for their service on the Personnel Board.

PUBLIC ANNOUNCEMENTS

None.

CONSENT CALENDAR

Judi Nickey moved items on the consent calendar be approved. Seconded Marc Ketzal by and unanimously carried.
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1.A. Approval of March 19, 2012 Draft Minutes

PUBLIC COMMENTS

GENERAL BUSINESS/PUBLIC HEARINGS

Doug Baker, Human Resources Manager, reviewed the Civil Service Rules and Regulations with the Personnel Board. The original presentation of the Civil Service Rules and Regulations to the Personnel

Board was at their meeting on March 19, 2012, and based on comments received at that meeting, from the bargaining units and the Personnel Board members, a final draft was presented for Board review and final comments. Mark Ketzal moved that the Civil Service Rules and Regulations be presented to City Council for approval. Seconded by Nickey and unanimously carried.

NON-AGENDA ITEMS AND COMMENTS

None

INFORMATION ONLY ITEMS

None

ADJOURNMENT

The meeting adjourned at 5:50 pm.

Respectfully submitted,

Mindy Vargas  
Recording Secretary