



## MINUTES

### SUNNYVALE PARKS AND RECREATION COMMISSION AUGUST 8, 2012

The Sunnyvale Parks and Recreation Commission met in regular session in the Community Center Conference Room, 550 E. Remington Drive, Sunnyvale CA 94087 at 7:03 p.m. with Chair Pochowski presiding.

#### **CALL TO ORDER**

Chair Pochowski called the meeting to order at 7:03 p.m.

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

##### **Commissioners Present:**

Chair Robert Pochowski  
Vice Chair Robert Kinder (arrived 7:05 p.m.)  
Commissioner Henry Alexander III  
Commissioner Robert Harms  
Commissioner Craig Pasqua

##### **Commissioners Absent:**

None

##### **Council Liaison:**

Councilmember Pat Meyering (arrived 7:15 p.m.)

##### **Staff Present:**

Superintendent of Community Services Nancy Bolgard Steward  
Superintendent of Parks Scott Morton  
Administrative Aide Karen Smith

Chair Pochowski welcomed new Commissioner Alexander.

#### **CONSIDERATION OF ABSENCES**

**MOTION: Chair Pochowski moved and Commissioner Harms seconded to excuse Commissioners Kinder's and Pasqua's absences from the June 13, 2012, meeting.**

**VOTE: Motion passes 5-0**

#### **PUBLIC ANNOUNCEMENTS** – None

#### **CONSENT CALENDAR**

1.A. MOTION Approval of Draft Minutes of May 23, 2012

**MOTION: Commissioner Harms moved and Commissioner Kinder seconded to approve Consent Calendar Item 1.A. as presented.**

**VOTE: 3-2 motion passed. (Commissioners Pochowski and Alexander abstained because they were not at the May 23, 2012, meeting.)**

1.B. MOTION Approval of Draft Minutes of June 13, 2012

**MOTION: Commissioner Harms moved and Chair Pochowski seconded to approve Consent Calendar Item 1.B. as presented.**

**VOTE: 5-0 motion passed.**

**PUBLIC COMMENTS** - None

**PUBLIC HEARINGS/GENERAL BUSINESS** - None

2. DISCUSSION Propose Study Issues for 2013

Superintendent Steward referenced materials in the Commissioners' meeting packet and explained the Study Issues process. She said this agenda item was an opportunity for the community and the Commissioners, as representatives of the community, to identify a possible topic or policy issue for study that may result in a new or revised City policy. The Commission will need to finalize any proposed 2013 Study Issue at the September meeting.

The Public Hearing was opened. There were no speakers. The Public Hearing was closed.

Commissioner Alexander said he would be absent from the September meeting; however, he would send his ideas for potential Study Issues in writing to Superintendent Steward for the Commissioners' consideration at the September meeting.

The Commissioners did not propose any Study Issues at this time.

3. DISCUSSION Master Work Plan Review

Superintendent Steward reviewed the work plan for the remainder of the calendar year.

The Public Hearing was opened. There were no speakers. The Public Hearing was closed.

Superintendent Morton said an additional item, the future license agreement for the food service vendor at the golf courses, would be added to the work plan. The Commissioners had no questions about their work plan.

3. MOTION Election of Officers for FY12/13

Superintendent Steward provided a brief overview of the election procedures.

The Public Hearing was opened. There were no speakers. The Public Hearing was closed.

Nominations for Chair were opened.

Commissioner Harms nominated Commissioner Kinder who accepted the nomination.

There were no other nominations for Chair, nominations were closed, and the vote was taken.

**VOTE for Commissioner Kinder for Chair: 5-0 passed. Commissioner Kinder was declared Chair for FY 12/13.**

Commissioners Alexander, Harms and Pasqua said they would decline any nominations.

Nominations for Vice Chair were opened.

Commissioner Kinder nominated Commissioner Pochowski who accepted the nomination.

There were no other nominations for Vice Chair, nominations were closed, and the vote was taken.

**VOTE for Commissioner Pochowski for Vice Chair: 5-0 passed. Commissioner Pochowski was declared Vice Chair for FY 12/13.**

### **NON-AGENDA ITEMS AND COMMENTS**

#### COMMISSION MEMBERS Oral Comments

Commissioner Alexander provided notice that he would be absent on personal leave from the September 12, 2012, meeting.

Councilmember Meyering asked if a report scheduled for the August 28, 2012, Council meeting had come before the Commission—sale of City-owned residential properties adjacent to Murphy Park. The Councilmember also asked why the report was not presented to the Commission prior to being scheduled on the Council's agenda. Superintendent Steward said Councilmember Meyering might wish to discuss this item with the City Manager, as she was not familiar with the referenced report. Commissioners Pochowski and Kinder asked for background on City-owned residential properties adjacent to Murphy Park. Superintendent Morton agreed to look into what information is available and provide it to the Commissioners.

Commissioner Kinder said that the Sunnyvale National all-stars participated in the Senior Little League West Regional semifinals

#### STAFF Oral Comments

Superintendent Morton provided updates on the following topics:

- Seven Seas Park soil remediation. He said Commissioners would be notified of an upcoming construction update public meeting.
- Sudden closure of golf course restaurants with no notification from the food service vendor. Staff is working on short- and long-term solutions. The future license agreement for the new food service vendor at the golf courses will come before the Commission.
- Street tree pruning service levels.
- Copper wire theft at Fair Oaks Park, Cupertino Middle School, and John W. Christian Greenbelt. Individuals are also taking catalytic converters from cars on the north side of Sunnyvale. Public Safety Department is investigating and increasing patrols.
- Tennis Center operations, food service vendor status, new pro shop vendor and locker rooms.

Superintendent Steward noted that the Tennis Center is featured in the fall Activity Guide.

Superintendent Steward announced that the CPRS Conference would be held in San Jose on March 5-8, 2013. If Commissioners are interested in attending, CPRS allows individuals to volunteer and attend educational sessions for an equal amount of time. When volunteer information and conference sessions are finalized, Superintendent Steward will bring the information to the Commissioners.

**INFORMATION ONLY ITEMS** - None

**ADJOURNMENT**

Chair Pochowski adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Reviewed by:

Karen Smith  
Recording Secretary  
Community Services Division  
Library and Community Services Department

Nancy Bolgard Steward  
Superintendent of Community Services  
Community Services Division  
Library and Community Services Department