



APPROVED MINUTES

SUNNYVALE HOUSING AND HUMAN SERVICES COMMISSION WEDNESDAY, JULY 24, 2013

The Housing & Human Services Commission met in a regular session in the West Conference Room at City Hall, 456 West Olive Avenue, Sunnyvale, CA 94087 on July 24, 2013 at 7 p.m. with Commissioner Chiu presiding.

Meeting was called to order at 7:11 p.m. Ms. Isé announced that this would be the first Housing and Human Services Commission meeting that will be recorded and available online as an audio file. Commissioner Chiu, being the most senior member present, chaired the meeting.

ROLL CALL

Commission Members Present: Dennis Chiu, Patti Evans, Diana Gilbert, and Barbara Schmidt.

Commission Members Absent: Younil Jeong (excused), and Navpreet Sidhu (excused).

Commission Liaison: Chris Moylan (present).

Staff Present: Suzanne Isé, Housing Officer and Edith Alanis, Housing Programs Technician

Others: Vice Mayor James Griffith, Eric Anderson, Hannalore Dietrich

SCHEDULED PRESENTATION

Recognition of Service

Vice Mayor Jim Griffith expressed gratitude on behalf of the entire City Council for the service of outgoing commissioners Eric Anderson and Hannalore Dietrich, and for continuing commissioners Patti Evans and Diana Gilbert. They all received certificates of appreciation and light refreshments were served.

PUBLIC ANNOUNCEMENTS

None

Action on the consent calendar was postponed until a quorum was reached.

PUBLIC COMMENTS

None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Public Hearing: Housing Element Update: Overview, Needs Assessment and Outreach Efforts

Ms. Isé gave a slide presentation providing background on housing elements and the update process. She noted that this presentation was for information only, and no action was required from the Commissioners at this meeting, but that they would hold public hearings later when a draft

would be available for their review. She also explained this presentation will be used during other public outreach meetings in the upcoming months.

Vice Chair Evans arrived at 7:22 pm.

Ms. Isé gave an overview of the general plan and the housing element, and explained the state laws that require the City to create a housing element.

She also explained the goals of the needs assessment phase of the update, and the outreach efforts that are underway.

She shared that a housing survey is available online in English and Spanish at HousingElement.inSunnyvale.com, and encouraged everyone to take the survey.

Commissioners asked various questions about the topic, which were answered by staff, and made some suggestions about outreach methods.

Chair Chiu opened the public hearing at 8:45 p.m.

There were no members of the public present.

Chair Chiu closed the public hearing at 8:46 p.m.

CONSENT CALENDAR

1A. Approval of Draft Minutes of April 24, 2013

Chair Chiu asked for a motion to approve the consent calendar.

Commissioner Schmidt moved and Vice Chair Evans seconded to approve the consent calendar.

Motion passed unanimously 4-0-0.

3. Election of Officers

Chair Chiu opened the floor for nominations for the office of Chair for fiscal year 2013-2014.

Vice Chair Evans moved and Commissioner Gilbert seconded to nominate Commissioner Chiu for the Office of Chair.

Commissioner Chiu was elected to the Office of Chair by acclamation.

Chair Chiu opened the floor for nominations for the office of Vice Chair for fiscal year 2013-2014.

Commissioner Schmidt moved and Vice Chair Evans seconded to nominate Commissioner Gilbert for the Office of Vice Chair.

Commissioner Gilbert was elected to the Office of Vice Chair by acclamation.

NON-AGENDA ITEMS AND COMMENTS

- BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS
None
- STAFF ORAL COMMENTS
Staff reminded the Commissioners that there will not be a meeting next month, but that there will be a housing element outreach meeting on August 28th at 6:30 p.m. in the Senior Center Laurel Room for the general public, and the commissioners are welcome to attend if they wish.

INFORMATION ONLY ITEMS

None

ADJOURNMENT

Meeting adjourned at 8:59 p.m.

Respectfully submitted,

Suzanne Isé
Housing Officer