



DRAFT MINUTES

SUNNYVALE PERSONNEL BOARD SPECIAL MEETING WEDNESDAY, DECEMBER 11, 2013

The Personnel Board met in a special session in the HR Training Center with Board Chair Traci Oberman presiding.

The meeting was called to order at 9:50 p.m.

ROLL CALL

Boardmembers Present: Chair, Traci Oberman
Vice Chair, Marc Ketzel
Boardmember Michael Knaebel
Boardmember Judith Nickey

Boardmembers Absent: Boardmember Garry Sellers

Staff Present: Teri Silva, Director of Human Resources

Others Present: Gary Baum, Attorney to Personnel Board

CLOSED SESSION REPORT

Board Chair Traci Oberman reported that the Personnel Board met in closed session pursuant to Government Code Section 54957 – Appeal of Disciplinary Action: Department of Public Works Employee and action was taken.

PUBLIC ANNOUNCEMENTS

None.

CONSENT CALENDAR

1. Approval of Draft Minutes of April 15, 2013 Board Meeting

Boardmember Judith Nickey moved, and Boardmember Mark Ketzel seconded the motion to approve the Consent Calendar.

VOTE: 4 - 0 (Motion carried unanimously with Boardmember Garry Sellers absent)

PUBLIC COMMENTS

None.

PUBLIC HEARINGS/GENERAL BUSINESS

2. Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Board Chair Oberman opened the public hearing, and there being no public testimonies, closed the public hearing.

Boardmember Traci Oberman moved, and Boardmember Judith Nickey seconded, to approve the Code of Ethics and Conduct for Elected and Appointed Officials.

VOTE: 4 - 0 (Motion carried unanimously with Boardmember Garry Sellers absent)

3. Selection of Chair and Vice Chair

Board Chair Oberman opened the public hearing, and there being no public testimonies, closed the public hearing.

Nominations were opened for Chair and Vice Chair to the Personnel Board.

Boardmember Judith Nickey nominated Boardmember Traci Oberman as Chair and Boardmember Mark Ketzel as Vice Chair to serve a one year term. Boardmember Michael Knaebel seconded the nomination.

Boardmember Traci Oberman accepted the nomination as Chair. Boardmember Mark Ketzel accepted the nomination as Vice Chair.

VOTE: 4 - 0 (Motion carried unanimously with Boardmember Garry Sellers absent)

NON-AGENDA ITEMS AND COMMENTS

- BOARD MEMBERS OR COMMISSIONERS ORAL COMMENTS

None.

- STAFF ORAL COMMENTS

None.

ADJOURNMENT

The meeting adjourned at 9:59 p.m.

Respectfully submitted,

Teri Silva
Director of Human Resources