



Council Meeting: January 31, 2012

SUBJECT: Award of Contract for Service Trucks (F1111-30)

BACKGROUND

Approval is requested to award a contract to Downtown Ford Sales of Sacramento in the amount of \$149,724 for five service trucks for use by the Departments of Public Works and Environmental Services to transport materials and provide maintenance and repair services.

DISCUSSION

The service trucks will replace vehicles, eleven to thirteen years old, which are scheduled for replacement during Fiscal Year 2011/2012. Economical operation of the City's fleet requires that vehicles and equipment be replaced before operating costs become excessive. The existing vehicles are considered safe, but their age, mileage, and breakdown records make replacement appropriate at this time.

Bid specifications for eight service trucks were prepared by Department of Public Works Fleet Maintenance and Purchasing staff. Invitation for Bids No. F1111-30 was distributed by mail to twelve potential suppliers. Sealed bids were received and publicly opened on January 4, 2012. Four responsive bids were received, as shown in the attached bid tabulation.

Customarily, these types of bids are structured such that contracts can be awarded to a single low bidder for the entire procurement or to multiple low bidders by low-bid line item. Staff has determined that awarding the bid items on a line-item basis allows the City to purchase vehicles that meet City specifications in the most cost-effective manner. Staff therefore recommends that Council award a contract to Downtown Ford Sales for five of the eight vehicles bid in the amount of \$149,724 (see Items 2, 4-6 from Bid Tabulation, Attachment A). Separate contracts will be awarded under the City Manager's award authority to Hansel Ford in the amount of \$35,296 for two vehicles (Item 1, Attachment A), and to Serramonte Ford in the amount of \$29,342 for one vehicle (Item 3, Attachment A), as the lowest responsive and responsible bidders for the three remaining vehicles.

FISCAL IMPACT

Total cost to the City will be \$214,362 for eight service trucks, including tire fees, sales tax and delivery to the Corporation Yard. Budgeted funds are available in Fleet Equipment Replacement Account 020700.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

RECOMMENDATION

It is recommended that Council award a contract, in substantially the same form as the attached draft Purchase Order, in the amount of \$149,724 to Downtown Ford Sales for five service trucks.

Reviewed by:

Grace K. Leung, Director of Finance
Prepared by: Pete Gonda, Purchasing Officer

Reviewed by:

Kent Steffens, Director of Public Works

Approved by:

Gary M. Luebbers
City Manager

Attachments

- A. Bid Tabulation
- B. Draft Purchase Order

ATTACHMENT A

City of Sunnyvale, California										
IFB No. F1111-30										
Eght Service Trucks										
Bidder										
		Serramonte Ford		Downtown Ford Sales		Frontier Ford		Hansel Ford		
Address		999 Serramonte Blvd		525 N 16th St		3701 Stevens Creek Bl		3075 Corby Ave		
		Colma CA 94014		Sacramento CA 95811		Santa Clara CA 95051		Santa Rosa CA 95407		
Contact		Bill Lazar		Dave Forbess		Virginia Harper		Joe Gazdowicz		
Item	Pricing	Qty	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
1	Compact extended cab , 2WD Pickup	2		NO BID		NO BID		NO BID	16,295.00	\$32,590.00
	Make/Model/Year									2011 Ford Ranger
2	1/2 Ton extended Cab 2WD Pickup	1		\$17,711.00		\$17,231.00		\$18,386.00		\$17,685.00
	Make/Model/Year			2012 Ford F150 Extended Cab	2012 Ford F150		2012 Ford F150 Super Cab		2012 Ford F150	
3	1 Ton regular cab/chassis, includes overhaul & mount of City-owned body	1		27,096.00		30,894.00		32,086.00		31,845.00
	Make/Model/Year			2012 Ford F350 DRW Chassis	2012 Ford F350 W		2012 Ford F350 DRW Chassis		2012 Ford F350	
4	1T extended cab-chassis w/dumping flatbed	2	30,870.00*	61,740.00*	32,358.00	64,716.00	33,486.00	66,972.00	33,325.00	66,650.00
	Make/Model/Year			2012 Ford F350 DRW Chassis	2012 Ford F350 SuperCab		2012 Ford F350 Super Cab Chassis DRW		2012 Ford F350	
5	1T extended cab-chassis w/flatbed	1		28,894.00		28,458.00		29,686.00		29,425.00
	Make/Model/Year			2012 Ford F350 Ext Cab Chassis	2012 Ford F350 SuperCab		2012 Ford F350 Super Cab Chassis DRW		2012 Ford F350	
6	1T regular cab-chassis w/flatbed	1		28,153.00		27,863.00		29,086.00		28,885.00
	Make/Model/Year			2012 Ford F350 Reg Cab Chassis	2012 Ford F350		2012 Ford F350 Cab Chassis SRW		2012 Ford F350	
7	Tire Fee	48	1.75	84.00	1.75 (x33)	57.75	1.75 (x35)	61.25	1.75	84.00
	Subtotal			101,938.00		169,219.75		176,277.25		207,164.00
	Sales Tax			13,496.51		13,955.86		14,537.82		17,084.10
	TOTAL			\$177,174.51		\$183,175.61		\$190,815.07		\$224,248.10
	Payment Terms		Net 30		Net		\$500 per vehicle/30 days		Net 30	
			*Bid regular cab, does not meet specification.							
	Award subtotal			27,096.00		138,268.00				32,590.00
	Tax			2,235.42		11,407.11				2,688.68
	Tire Fee			10.50		49.00				17.50
	AWARD TOTAL \$214,362.21			29,341.92		149,724.11				35,296.18



ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
4	Bid Item 6: 1 ton regular cab-chassis with flatbed, 2012 Ford F350	1.00	EA	\$27,863.0000	\$27,863.00
5	Tire fee	28.00	EA	\$1.7500	\$49.00
6	Sales tax Awarded by City Council January 31, 2012, RTC #_____.	11407.11	DLR	\$1.0000	\$11,407.11

Amount does not reflect applicable taxes.

TOTAL \$149,724.11

BUYER:

Dietz, Noel

PHONE (408) 730-7399

FAX (408) 730-7710