



Council Meeting: November 20, 2012

SUBJECT: Award of Contract for Three Service Trucks (F13-18)

BACKGROUND

Approval is requested to award a contract to Frontier Ford of Santa Clara in the amount of \$117,648 for three service trucks for use by the Departments of Public Safety and Public Works for animal control, materials transportation and maintenance and repair services.

DISCUSSION

The service trucks will replace vehicles, ten to twelve years old, which are scheduled for replacement during FY 2012/2013. Economical operation of the City's fleet requires that vehicles and equipment be replaced before operating costs become excessive. The existing vehicles are considered safe, but their age, mileage, and breakdown records make replacement appropriate at this time.

Bid specifications for five service trucks were prepared by Department of Public Works Fleet Maintenance and Purchasing staff. Invitation for Bids (IFB) No. F13-18 was distributed by mail to fourteen potential suppliers and was broadcast to other potential suppliers through the Onvia DemandStar public procurement network. Sealed bids were received and publicly opened on October 24, 2012. Five responsive bids were received, as shown in Attachment A, Bid Tabulation.

Customarily, these types of bids are structured such that contracts can be awarded to a single low bidder for the entire procurement or to multiple low bidders by low-bid line item. Staff has determined that awarding the bid items on a line-item basis allows the City to purchase vehicles that meet City specifications in the most cost-effective manner. Staff therefore recommends that Council award a contract to Frontier Ford for three of the five vehicles bid in the amount of \$117,648 (Items 2, 3, and 4 from Attachment A). Separate contracts will be awarded under the City Manager's award authority to Towne Ford Sales in the amount of \$28,869 for one vehicle (Item 1, Attachment A) and to Downtown Ford Sales in the amount of \$35,773 for one vehicle (Item 5, Attachment A), the lowest responsive and responsible bidders for the two remaining vehicles.

FISCAL IMPACT

Total cost to the City will be \$182,290 for five service trucks, including tire fees, sales tax and delivery to the Corporation Yard. Budgeted funds are available in Fleet Equipment Replacement Account 020700.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site.

RECOMMENDATION

It is recommended that Council award a contract in the amount of \$117,648, in substantially the same form as the attached draft purchase order, to Frontier Ford for three service trucks.

Reviewed by:

Grace K. Leung, Director of Finance
Prepared by: Pete Gonda, Purchasing Officer

Reviewed by:

Kent Steffens, Director of Public Works

Approved by:

Gary M. Luebbers
City Manager

Attachments

- A. Bid Tabulation
- B. Draft Purchase Order

ATTACHMENT A

	City of Sunnyvale, California						
	IFB No. F13-18						
	Five (5) Service Trucks						
	Bidder		Downtown Ford Sales	Frontier Ford	Albany Ford	Towne Ford Sales	North Bay Ford
	Address		525 N 16th St	3701 Stevens Creek Blvd	718 San Pablo Ave	1601 El Camino Real	1999 Soquel Ave
			Sacramento CA 95811	Santa Clara CA 95051-7396	Albany CA 94706	Redwood City CA 94063	Santa Cruz CA 95062
	Contact		Dave Forbess	Virginia Harper/Melinda Lake	Dan Durigan	Frank Ginotti	Roberta Robinson
Item	Pricing	Qty	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost
1A	1 Ton regular cab/chassis, 2WD DRW 84" CTW		No Bid	No Bid	No Bid	No Bid	31,974.18
	Make/Model/Year						Ford F350 DRW 2013
1B	1 Ton regular cab/chassis, 2WD DRW 84" CTW, includes overhaul & mount of City-owned body	1	27,500.00	27,500.00	27,677.48	26,627.00	No Bid
	Make/Model/Year		Ford F350 2013	Ford F350 Cab/Chassis 2013	Ford F350 Reg Cab 4x2 CC 2013	Ford F350 2013	
2	3/4 Ton extended cargo van	1	27,000.00	27,200.00	26,984.89	25,872.00	29,807.85
	Make/Model/Year		Ford E350 Supercargo 2013	Ford E350 1 ton cargo van	Ford E350 Super cargo van 2013	Ford E350 2013	Ford E250 2013
3	1T extended cab/chassis w/dumping flatbed	1	39,000.00	39,310.00	38,990.48	42,350.00	48,980.78
	Make/Model/Year		Ford F350 2013	Ford F350 Super Cab/Chassis 2013	Ford F350 S/C DRW CC 4x2 2013	Ford F350 Supercab 2013	Ford F350 S/C CC 2013
4	1-1/2 Ton extended cab/chassis w/flatbed	1	43,400.00	43,400.00	42,985.84	46,790.00	53,069.98
	Make/Model/Year		Ford F450 2013	Ford F450 Super Cab/Chassis 2013	Ford F450 S/C CC 4x2 2013	Ford F450 Supercab 2013	Ford F450 S/C CC 2013
5A	3/4 Ton extended cab/chassis 2WD SRW 56" CTA	1	No Bid	No Bid	No Bid	23,949.00	No Bid
	Make/Model/Year					Ford F250 Supercab 2013	
5B	3/4 Ton extended cab/chassis 2WD SRW 56" CTA includes overhaul & mount of City-owned body	1	33,000.00	33,700.00	33,609.36	No Bid	40,224.36
	Make/Model/Year		Ford F250 2013	Ford F250 Super Cab 2013 w/transfer	Ford F250 SC 4x2 2013		Ford F250 2013
6	Tire Fee/Qty (all vehicles bid)		47.25	27 x 1.75 = 47.25	22 x 1.75 = 38.50	28 x 1.75 = 49.00	Included in extended totals
	Prompt Payment Terms		None	\$500/vehicle 30 days payment	Net 30	Net 15	None
	Delivery		120 days	128 - 180 days	90-120 days	90-150 days	120 - 180 days
	Award Vehicle Subtotal		33,000.00	109,910.00		26,627.00	
	Sales Tax		2,763.75	9,204.96		2,230.01	
	Tire Fee		8.75	33.25		12.25	
	Discount		0.00	-1,500.00		0.00	
	Award Total		35,772.50	117,648.21		28,869.26	



ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
3	Bid Item 4: One and one-half ton extended cab/chassis with flatbed, 2013 Ford F450 Super Cab/Chassis \$43,400.00 less \$500.00 payment discount = \$42,900.00	1.00	DLR	\$42,900.0000	\$42,900.00
4	Tire fee	19.00	DLR	\$1.7500	\$33.25
5	Sales tax at 8.375%	9204.96	DLR	\$1.0000	\$9,204.96
	Awarded by Council 11/13/2012, RTC#_____.				
TOTAL					\$117,648.21

BUYER:

Dietz, Noel

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