



Council Meeting: June 15, 2010

SUBJECT: Approval of Budget Modification No. 31 to Appropriate \$1,200 in Sunnyvale Rotary Club Grant Funds for a Laptop Computer for Library Children's Services/Homework Center

BACKGROUND

The Library is requesting authorization to appropriate \$1,200 in grant funds for a laptop computer. The computer will be used to help students at an after-school Library homework center starting in Fall, 2010 and to assist Library staff during visits to schools.

EXISTING POLICY

The Sunnyvale Library's strategic plan, the Library Sub-element, states Library goals in:

Policy 6.2E.1: Serve as an access point in the distribution of information in digital formats and other formats that evolve in the future

Action Statements:

6.2E.1a. Give high priority to assisting Library users to evaluate and manage information found on the Web and other digital resources

6.2E.1c. Provide up-to-date reference information in electronic formats

DISCUSSION

The Library's Children's/Teen Services Division will be starting an after-school homework center in Fall, 2010. Staff and volunteers will assist students on their homework assignments. Having an available laptop computer will help staff and volunteers to find databases and websites to teach students how to perform online research. The laptop can also be used to access the Library catalog and online resources for the Librarian at Lunch program, when a librarian makes monthly visits to middle and high schools in Sunnyvale. Additional Library outreach events in the community will also benefit from access to a laptop computer to connect to the Library's website and resources.

FISCAL IMPACT

The Sunnyvale Rotary grant funds were awarded in the amount of \$1,200 in order to purchase a laptop computer to help students with assignments at a

Library homework center. There is no net fiscal impact to the General Fund for appropriating these grant funds.

**BUDGET MODIFICATION No. 31
 FISCAL YEAR 2009/10**

<u>General Fund</u>	<u>Current</u>	<u>Increase (Decrease)</u>	<u>Revised</u>
<u>Revenues:</u>			
Sunnyvale Rotary Club Grant	\$0	\$1,200	\$1,200
<u>Expenditures:</u>			
<i>New Project:</i> Laptop Computer for Children's Services	\$0	\$1,200	\$1,200

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's Web site. The Board of Library Trustees reviewed the Report at their May 17, 2010 meeting.

ALTERNATIVES

1. Council approves Budget Modification No. 31 to appropriate \$1,200 in Sunnyvale Rotary Club funds for a Laptop Computer for Children's Services.
2. Council rejects Budget Modification No. 31 to appropriate \$1,200 in Sunnyvale Rotary Club funds for a Laptop Computer for Children's Services.
3. Other action as identified by Council.

RECOMMENDATION

At the May 17, 2010 Board of Library Trustees meeting, the Board voted unanimously to recommend to Council Alternative 1 which approves Budget Modification No. 31 to appropriate \$1,200 in Sunnyvale Rotary Club funds for a Laptop Computer for Children's Services.

Staff recommends Alternative No. 1.

Reviewed by:

Lisa G. Rosenblum, Director, Department of Libraries
Prepared by: Susan W. Denniston, Administrative Librarian

Reviewed by:

Mary Bradley, Director, Finance

Approved by:

Gary M. Luebbers
City Manager

Attachments

- A. Award Letter, Sunnyvale Rotary Club
- B. Draft Board of Library Trustees Meeting Minutes of May 17, 2010

Attachment A



SUNNYVALE ROTARY CLUB

CHARTERED MARCH 31, 1926, SUNNYVALE, CALIFORNIA

April 21, 2010

Sue Kaplan
Supervising Librarian Children/Teens
665 W. Olive Ave.
Sunnyvale, Ca. 94086

Re: Rotary Grant

Dear Sue:

I am happy to inform you that the Rotary Club of Sunnyvale has chosen to honor your grant request to buy a laptop computer for your homework center.

The grant will be in the amount of \$ 1,200.00.

We would like you, or one of your representatives, to come to our club on May 4th at noon to receive your check. We would like you to speak to the club for approximately 3 minutes and tell us how you will be using the money.

The Rotary Club of Sunnyvale meets at noon at the Lookout Inn at the Sunnyvale Municipal Golf Course located at 605 Macara Ave in Sunnyvale.

I look forward to meeting you. If you have any questions, please call Flo Stafford (408) 529-8952 or Bob Roberts (408) 598-6299.

Sincerely,

A handwritten signature in cursive script that reads "Flo Stafford".

Flo Stafford

BELIEVE IN WHAT YOU DO and DO WHAT YOU BELIEVE IN

939 W. IOWA, SUNNYVALE, CA 94086

Attachment B

Boardmember Shanmugasundaram moved, and Vice Chair Flaherty seconded, to recommend to Council alternative 1 which approves Budget Modification No. 27 to appropriate State Public Library Funds for use in the following special project category: Improvement to Library Services. Motion carried unanimously.

3. Draft RTC: Approval of Budget Modification No. 30 to Appropriate \$5,000 in federal Library Services and Technology Act (LSTA) Grant Funds through the California State Library (CSL) for *Enhancement for Programming* (Action):
Director Rosenblum provided the Board with an overview of the draft RTC. The funds will be used to enhance the Library Program Room.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Pathak moved, and Boardmember Miller seconded, to recommend to Council alternative 1 which approves Budget Modification No. 30 to appropriate \$5,000 in Library Services and Technology Act (LSTA) funds for Enhancement for Programming equipment. Motion carried unanimously.

4. Draft RTC: Approval of Budget Modification No. 31 to Appropriate \$1,200 in Sunnyvale Rotary Club Grant Funds for a Laptop Computer for Library Children's Services/Homework Center (Action):
Director Rosenblum provided the Board with an overview of the draft RTC. Library staff will implement a homework center in the fall for school-aged children. Teen volunteers will be recruited to assist as tutors.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

Vice Chair Flaherty moved, and Boardmember Pathak seconded, to recommend to Council alternative 1 which approves Budget Modification No. 31 to appropriate \$1,200 in Sunnyvale Rotary Club funds for a Laptop Computer for Children's Services. Motion carried unanimously.

5. Draft RTC: Approval of Budget Modification No. 32 to Appropriate \$500 in federal Library Services and Technology Act (LSTA) Grant Funds through the California State Library (CSL) to host children's bilingual program for Día de Los Niños/Día de Los Libros (Action):
Director Rosenblum provided the Board with an overview of the draft RTC.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Miller moved, and Boardmember Shanmugasundaram seconded, to recommend to Council alternative 1 which approves Budget Modification No. 32 to appropriate \$500 in Library Services and Technology Act (LSTA) funds for Día de Los Niños/Día de Los Libros programming. Motion carried unanimously.

6. Budget Review:

Director Rosenblum provided the Board with an overview of the FY 2010/11 & 2011/12 Library recommended budget. The Library's expenditure reductions include elimination of 6,100 hours in the Library Specialist III (LS3) classification as part of the RFID/Automated Materials Handling (AMH) project. This reduction was achieved through attrition because of a resignation and a retirement, reduction in Casual LS3 hours and elimination of contracted