



Sunnyvale Department of Public Safety

FIRE PREVENTION UNIT



FIRE WATCH DUTIES

Section 202 - California Fire Code:

Fire Watch is a temporary measure intended to ensure continuous and systematic surveillance of a building or portion thereof by one or more qualified individuals for the purpose of identifying and controlling fire hazards, detecting early signs of unwanted fire, raising an alarm of fire and notifying the fire department.

1. Conduct patrols of the entire facility/area every 15 minutes
2. Identify any fire, life or property hazard
3. Notify the Sunnyvale Department of Public Safety if a fire or other emergency is discovered by calling 911 or (408) 736-6244. The caller must be prepared to identify the type of emergency and provide an address and specific location.
4. Notify the occupants of the facility of the need to evacuate (notification devices or a public address function of an alarm system maybe used to assist in the evacuation of a building).
5. Establish and maintain at least one method of direct communication with the Public Safety Department. A telephone is acceptable.
6. Maintain a written log of fire watch activities. The log should contain the following:
 - A) Address of facility
 - B) Times that the patrol completed each inspection tour
 - C) Name of the person conducting the fire watch
 - D) Any communication to Sunnyvale Department of Public Safety
7. Fire Watch personnel shall have some form of visible identification; nametag with "Fire Watch", vest, or other visible identification.
8. Fire Watch personnel should not perform firefighting duties beyond the scope of an ordinary person.