



MINUTES

SUNNYVALE BOARD OF LIBRARY TRUSTEES MAY 17, 2010

The Board of Library Trustees met in regular session in the Library Staff Conference Room, 665 West Olive Avenue at 7:05 p.m. with Ray Su presiding.

ROLL CALL

PRESENT: Chair Ray Su
Vice Chair Tom Flaherty
Boardmember Narendra Pathak
Boardmember Judi Miller
Boardmember Jill Shanmugasundaram

STAFF PRESENT: Lisa G. Rosenblum, Library Director
Steve Sloan, Administrative Librarian

SCHEDULED PRESENTATION: None.

PUBLIC ANNOUNCEMENTS: Boardmember Pathak shared comments he received regarding the Library's Automated Handling System while attending a cultural event on Saturday, May 8.

CONSENT CALENDAR:

1) Approval of Draft Minutes of 4/5/10

Boardmember Pathak moved, and Boardmember Miller seconded, approval of the consent calendar as presented. Motion carried 3-0 with Boardmember Shanmugasundaram abstaining due to her absence of the April meeting.

CITIZENS TO BE HEARD: Friends of the Sunnyvale Public Library President Kathy Broquard thanked Boardmember Shanmugasundaram for attending the book sale on Saturday, May 15 and encouraged the Board to attend the next book sale which will be held on Saturday, July 17.

PUBLIC HEARINGS/GENERAL BUSINESS:

2. Draft RTC: Approval of Budget Modification No. 27 to Appropriate State Public Library Foundation Monies. (Action):
Director Rosenblum provided the Board with an overview of the draft RTC. Staff answered questions regarding existing Public Library Foundation funds.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Shanmugasundaram moved, and Vice Chair Flaherty seconded, to recommend to Council alternative 1 which approves Budget Modification No. 27 to appropriate State Public Library Funds for use in the following special project category: Improvement to Library Services. Motion carried unanimously.

3. Draft RTC: Approval of Budget Modification No. 30 to Appropriate \$5,000 in federal Library Services and Technology Act (LSTA) Grant Funds through the California State Library (CSL) for *Enhancement for Programming* (Action):
Director Rosenblum provided the Board with an overview of the draft RTC. The funds will be used to enhance the Library Program Room.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Pathak moved, and Boardmember Miller seconded, to recommend to Council alternative 1 which approves Budget Modification No. 30 to appropriate \$5,000 in Library Services and Technology Act (LSTA) funds for Enhancement for Programming equipment. Motion carried unanimously.

4. Draft RTC: Approval of Budget Modification No. 31 to Appropriate \$1,200 in Sunnyvale Rotary Club Grant Funds for a Laptop Computer for Library Children's Services/Homework Center (Action):
Director Rosenblum provided the Board with an overview of the draft RTC. Library staff will implement a homework center in the fall for school-aged children. Teen volunteers will be recruited to assist as tutors.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

Vice Chair Flaherty moved, and Boardmember Pathak seconded, to recommend to Council alternative 1 which approves Budget Modification No. 31 to appropriate \$1,200 in Sunnyvale Rotary Club funds for a Laptop Computer for Children's Services. Motion carried unanimously.

5. Draft RTC: Approval of Budget Modification No. 32 to Appropriate \$500 in federal Library Services and Technology Act (LSTA) Grant Funds through the California State Library (CSL) to host children's bilingual program for Día de Los Niños/Día de Los Libros (Action):
Director Rosenblum provided the Board with an overview of the draft RTC.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Miller moved, and Boardmember Shanmugasundaram seconded, to recommend to Council alternative 1 which approves Budget Modification No. 32 to appropriate \$500 in Library Services and Technology Act (LSTA) funds for Día de Los Niños/Día de Los Libros programming. Motion carried unanimously.

6. Budget Review:

Director Rosenblum provided the Board with an overview of the FY 2010/11 & 2011/12 Library recommended budget. The Library's expenditure reductions include elimination of 6,100 hours in the Library Specialist III (LS3) classification as part of the RFID/Automated Materials Handling (AMH) project. This reduction was achieved through attrition because of a resignation and a retirement, reduction in Casual LS3 hours and elimination of contracted

security services. Boardmembers expressed their concern with the reduction of hours and the elimination of security services. Director Rosenblum stated that the AMH system performs some of the LS3 classification duties, therefore, the hours were reduced. She reminded the Board that Public Safety is located across from the Library and is very responsive when called upon. Also, Public Safety staff will be providing Library staff with additional training on how to deal with difficult situations. Staff answered questions regarding activity costs/products/hours, Library position allocation and materials allocation.

Chair Su opened the public hearing and there being no public testimonies, closed the public hearing.

Boardmember Pathak moved, and Boardmember Shanmugasundaram seconded, to recommend to Council approval of the FY 2010/11 and 2011/12 Library budget as presented. Motion carried unanimously.

NON-AGENDA ITEMS AND COMMENTS

- STAFF ORAL COMMENTS

Library Director Rosenblum noted the following:

- The City launched a completely redesigned Web site on Friday, April 30. Overall, the new design has received praise from the public. Staff continues to work to enhance the site to make it even easier to use for the public.
- The Library has received a \$1,200 grant from the Sunnyvale Rotary Club. These funds will be used to purchase a laptop computer which will be used in a homework help center for teens. The homework help center is anticipated to be introduced in the fall.
- A breakfast to recognize the Library's volunteers will be held on Wednesday, May 19 from 8:30 am to 10 am. Tours of the recent renovations and automated materials handling system will be conducted.
- On May 23, a special event entitled "An Afternoon of Asian Indian Culture" will be held at the Library. This program will feature music, dancing, henna painting and crafts. Bhangra dancing will be performed by members of a group who recently performed the dance for President Obama.
- The Friends of the Library held a successful book sale last weekend, May 15 & 16 in the Library Program Room. The Friends have now completely moved out of Raynor Center, and conduct all business at the Library. With more than 1,000 books available for sale through their Amazon bookstore, the Friends are averaging \$5,000 a month in sales. This revenue stream effectively doubles the funds raised for the Library to be close to \$100,000 annually. The renovated Friends of the Library space is also proving to be very successful.
- The Satterberg Foundation has invited the Library to apply for up to \$9,500 to upgrade the Library Program Room audiovisual capabilities.
- The next Board meeting is scheduled for Monday, June 7 at 7 p.m. in the Library Program Room.

INFORMATION ONLY ITEMS: None.

ADJOURNMENT: 8:00 p.m.

Respectfully submitted,

Lisa G. Rosenblum
Director of Libraries