



**MINUTES
SUNNYVALE PARKS AND RECREATION COMMISSION
SPECIAL MEETING
MARCH 11, 2010**

The Sunnyvale Parks and Recreation Commission met in special session in City Hall West Conference Room, 456 W. Olive Avenue, Sunnyvale, CA 94086 at 7 p.m. with Chair Colvin presiding.

CALL TO ORDER/SALUTE TO THE FLAG

Chair Colvin called the meeting to order at 7:03 p.m.

ROLL CALL

Commissioners Present: Chair Jim Colvin
Vice Chair Richard Oliver
Commissioner Howard Chuck
Commissioner Robert Pochowski

Commissioner Absent: Commissioner Robert Harms

Staff Present: Assistant to the Director Cathy Merrill

Guests Present: None

CONSIDERATION OF ABSENCE

Commissioner Harms was absent from the special meeting. "Absences from special meetings shall be recorded but shall not be classified as excused or unexcused," according to Council Policy 7.2.19. No action was required by the Commission.

SCHEDULED PRESENTATION – None

PUBLIC ANNOUNCEMENTS – None

CONSENT CALENDAR

1.A. Approval of Draft Minutes of December 9, 2009, Commission Meeting

MOTION: Chair Colvin moved and Commissioner Pochowski seconded to approve Item 1.A. as presented.

VOTE: Motion passed 2-0 with Commissioner Harms absent. Commissioners Oliver and Chuck abstained since they were not present at the December 9, 2009, meeting.

STAFF RESPONSES TO PRIOR PUBLIC COMMENTS – None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Master Work Plan Review and Adoption

Assistant to the Director Merrill reviewed the 2010 work plan.

Commissioner Pochowski asked if the April 14 meeting would be canceled since there are no agenda items listed on the work plan. Assistant to the Director Merrill said if there are still no agenda items as the date gets closer to April 14, she will coordinate possible cancellation of the meeting with Chair Colvin.

Commissioner Oliver said the study session and meeting planned on May 12 may work better if scheduled a week later on May 19. Assistant to the Director Merrill explained the May 12 date is

tentative pending release of budget documents, and notice will be provided to the Commissioners when the study session & meeting date is definite.

Chair Colvin opened the public hearing and there being no public testimonies, closed the public hearing.

MOTION: Commissioner Chuck moved and Chair Colvin seconded to approve the 2010 master work plan as presented.

VOTE: Motion passed 4-0 with Commissioner Harms absent.

2. Review of City's Code of Ethics and Conduct for Elected and Appointed Officials

Assistant to the Director Merrill reviewed the Code of Ethics and Conduct and said that now is the time to propose changes. Commissioners had no questions or comments.

Chair Colvin opened the public hearing and there being no public testimonies, closed the public hearing.

MOTION: Chair Colvin moved and Commissioner Pochowski seconded to accept the City's Code of Ethics and Conduct for Elected and Appointed Officials.

VOTE: Motion passed 4-0 with Commissioner Harms absent.

NON-AGENDA ITEMS AND COMMENTS

COMMISSIONER ORAL COMMENTS

Commissioner Chuck inquired about the outcome of the March 9, 2010, Council meeting regarding the City owned properties adjacent to Orchard Gardens Park. Assistant to the Director Merrill gave a brief overview and the Council's decision to not sell the houses. She encouraged the Commissioners to view the Council meeting online.

STAFF ORAL COMMENTS

Assistant to the Director Merrill informed the Commissioners that the Santa Clara County Board of Supervisors has signed the Baylands Lease Agreement and returned the documents to the City for final signatures.

INFORMATION ONLY ITEMS

- Staff Liaison Written Report
- 2010 Local Appointments List for Boards/Commissions
- Council Policy 7.2.19 Boards and Commissions (revised by RTC 09-315 dated 12/15/09)

ADJOURNMENT – 7:35 p.m.

Respectfully submitted,

Cathy E. Merrill, Assistant to the Director
Department of Community Services

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