

FEE WAIVER APPLICATION 2021-22



Sunnyvale

Benefits

1. \$234 of credit per approved child per annual funding cycle to register for activities, camps and classes at the Sunnyvale resident rate.
2. Option to pay reduced rates for select activities, camps and classes.

Eligibility Guidelines

1. Must be a Sunnyvale resident, age 17 or younger **AND**:
2. Qualify for the Free or Reduced Lunch Program through the school, **OR**: qualify through household income eligibility.

Fee Waiver Program Timelines

- The Fee Waiver Program funding cycle runs from Oct. 1 to Sept. 30 each year.
- Applications are accepted on an annual basis beginning **Oct. 1 and ending Sept. 10**.
- If the entire Fee Waiver amount is not used by Sept. 30, the funds cannot be carried over into the next funding cycle, nor can the funds be used for another individual. All funds not used by Sept. 30 will be forfeited.

Two Ways to Apply

Option 1

Option 2

<p>If enrolled in free/reduced lunch program, submit copies of the following:</p> <ol style="list-style-type: none"> 1. Fee Waiver Application (page 2). 2. Picture ID for <u>one</u> parent/guardian listed on the application form. 3. Birth certificates, official letter or document stating legal guardianship for each child listed on the application who is not listed on the school lunch letter. 4. Copy of approved free/reduced lunch program letter from your child's school with the current school year and Sunnyvale address as proof of income and Sunnyvale residency. 	<p>If NOT enrolled in free/reduced lunch program submit copies of the following:</p> <ol style="list-style-type: none"> 1. Fee Waiver Application (page 2). 2. Picture ID for <u>each</u> parent/guardian listed on the application form. 3. Birth certificates, official letter or document stating legal guardianship for each child listed on the application. 4. One current bill (e.g. utility or PG&E) dated within the last three months. 5. Most current income tax return with W2s and recent paycheck stub. 6. Documents verifying participation in any of these programs: food stamps, CalWorks, Kin-Gap, Social Security, foster care, disability or FDPIR benefit (if applicable).
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STAFF USE ONLY: Complete? Yes No Option 1 Option 2 Initials_____ Date:_____

For Questions or to Submit Your Application

Columbia Neighborhood Center: 408-730-7800, 785 Morse Ave., Sunnyvale, CA 94085

Sunnyvale Community Center: 408-730-7350, 550 E. Remington Drive, Sunnyvale, CA 94087

cnc@sunnyvale.ca.gov: applications and required documents are also accepted via email

FEE WAIVER APPLICATION



Parent/Guardian:

First name: _____ Last name: _____

Address: _____ Zip code: _____

Home phone: _____ Cell phone: _____

Email address: _____

Spouse or Secondary Parent/Guardian:

First name: _____ Last name: _____

Legal Dependents Under 18 Years (If you have more, list information on a separate page.)

First name: _____ Last name: _____

Gender: Male Female Birthday: ____ / ____ / ____ School: _____

First name: _____ Last name: _____

Gender: Male Female Birthday: ____ / ____ / ____ School: _____

First name: _____ Last name: _____

Gender: Male Female Birthday: ____ / ____ / ____ School: _____

I have read and understand the following:

- Misuse of the fee waiver program may be grounds for rescinding my participation in the program.
- Fee Waiver funds can only be used for recreation classes or activities offered through the Recreation Services Division of the Department of Library and Recreation Services.
- Fee Waivers cannot be used for administrative costs, facility reservations, Sunnyvale Theatre tickets, youth leagues from outside agencies, supplies, equipment or other fees charged by outside agencies.
- Fee Waiver resources are limited and subject to the availability of funds.
- If I do not use my entire Fee Waiver amount, I cannot roll over my balance to the next funding cycle.
- If there are household changes (change of address, change of income, change of household members, etc.), I must call 408-730-7350 immediately to update my information.
- My in-person registration will not be processed without my ID.
- Completed applications may take two to four weeks to process.
- Failure to provide required documents may disqualify me from the program.
- The City of Sunnyvale may contact me about other affordable and free programs.

Check the appropriate box and sign: Parent Legal Guardian

I certify that all information I provided on this application is true and correct.

Signature: _____ Date: _____

How would you like to be contacted regarding your application result?

Mail Email

In what language do you prefer to receive your application result?

English Spanish Other: _____