off-site Improvement Plans-Map Submittal Checklist

Project Address: __________________________________________
Project Description: _______________________________________

The plans submitted with this checklist have been checked for conformance with the items of this checklist.

Company: ________________________________________________
Contact Person: ___________________________________________
Telephone Number: _________________________________________
Email Address: _____________________________________________
Date: _____________________________________________________

Developer or representative shall complete this checklist and submit with the first submittal. Electronic copies shall be submitted on a USB flash drive.

I. Off-Site Improvement Plan Submittals

<table>
<thead>
<tr>
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<th>Comments</th>
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<tbody>
<tr>
<td>1. Minimum Improvement Plan Check Fee- per current City Fee Schedule.</td>
<td>□ OK □ N/A</td>
</tr>
<tr>
<td>2. Electronic copy, five full-size hard copies, and one 11”x17” size copy of the complete off-site improvement plans which include the following as required per conditions of approval: (a) landscape and irrigation plans (b) a separate, signing, striping and signals plan, (c) grading plan, (d) erosion control plan, (e) construction phasing plan, (f) traffic control plan, (g) cross sections, (h) street light plan, (i) photometric analysis (shall include luminaire schedule with illuminance values), (j) utility plan, (k) joint trench plans (may be submitted at a later date), (l) traffic signal plans (if applicable).</td>
<td>□ OK □ N/A</td>
</tr>
<tr>
<td>3. Temporary Traffic Control (TTC) Checklist and one additional full size hardcopy of traffic control plans only.</td>
<td>□ OK □ N/A</td>
</tr>
<tr>
<td>4. AutoCAD file of the street light plan, signing and striping plan, and traffic signal plan (if applicable) &amp; IES file of the photometric analysis.</td>
<td>□ OK □ N/A</td>
</tr>
</tbody>
</table>
5. Electronic copy and two hard copies of the hydrology and hydraulic calculations based upon a 10-year storm event, which have been signed and stamped by a registered civil engineer licensed in the State of California (required by conditions of approval). Indicate if previously submitted and to whom. □ OK □ N/A

6. Electronic copy and two hard copies of the sanitary sewer analysis calculations. Indicate if previously submitted and to whom. □ OK □ N/A

7. Electronic copy and one hard copy of the soils and geotechnical report, signed and stamped by a professional engineer authorized to practice geotechnical engineering in the State of California. Indicate if previously submitted and to whom. □ OK □ N/A

8. Electronic copy and one hard copy of the Arborist's Report. Indicate if previously submitted and to whom. □ OK □ N/A

9. Electronic copy and one hard copy of off-site construction cost estimates indicating the quantities of street and utility improvements. □ OK □ N/A

10. Electronic copy and one hard copy of permits required from other agencies (Caltrans, SCVWD, etc.). May be submitted at a later date but shall be before City approval. □ OK □ N/A

11. Electronic copy and 4 hard copies of written response to prior City comments (for subsequent submittals after first submittal). □ OK □ N/A

12. Electronic copy and one hard copy of on-site construction cost estimates (if Tract Map related). □ OK □ N/A

II. **Map Submittals**

1. Minimum Subdivision Map / Legal Plan Review Fee - per current City Fee Schedule. □ OK □ N/A

2. Electronic copy and three hard copies of the stamped and approved tentative map. □ OK □ N/A

3. Electronic copy and five hard copies of the Map, required sheet size 18”x26”. □ OK □ N/A

4. Electronic copy and three hard copies of Title Report prepared within last 6 months. □ OK □ N/A

5. Electronic copy and three hard copies of supporting recorded documents / maps as described in Title Report and referenced in Map. □ OK □ N/A
<table>
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<tr>
<th></th>
<th>Electronic copy and three hard copies of closure calculation.</th>
<th>OK</th>
<th>N/A</th>
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<tbody>
<tr>
<td>7</td>
<td>Electronic copy and three hard copies of on-site Utility Plan.</td>
<td>OK</td>
<td>N/A</td>
</tr>
</tbody>
</table>

(Rev. 06-18-19)