



COMMUNITY DEVELOPMENT DEPARTMENT BUILDING SAFETY DIVISION

Protocol for when a COVID-19 Positive Testing at your Construction Site

1. The Chief Building Official (CBO) shall be notified of any confirmed positive cases of COVID-19 on the permitted job site within an hour of the county notification; notification shall be provided to the CBO by emailing spark@sunnyvale.ca.gov.
2. The contractor shall secure and separate the area in question from other areas on the site.
3. The contractor is required to provide a plan to the City for the clean-up of the site for the area worked; clean-up should also include exit/entry areas, paths/passages, bathrooms, and common spaces.
4. The City will notify the contractor and/or developer that inspections will cease until the site has been cleared by the CBO as cleaned.
5. Once the site has been cleaned, a letter from the cleaning company will need to be provided to the CBO, with the following information.
 - a) The letter is to be on company letterhead.
 - b) Shall have the cleaning plan proposed, in Step 3 above.
 - c) Shall state what and how the site was cleaned.
 - d) Shall state that the site is "Cleared for public use"; the public being the construction crews and inspectors.
 - e) The letter will include the company that has retained the services of the cleaning company for the type of work being provided.
6. The CBO will review the cleaning company's letter verifying cleaning occurred, with [EPA approved product](#), and then release the ability to schedule inspections once this verified.

As new FAQ's are published, we will review them and modify our process as necessary. If you have any questions regarding this process please contact Chief Building Official, Suzanne Park at spark@sunnyvale.ca.gov

The City reserves the right to require measures above and beyond the requirements of the County if deemed necessary for the safety of the residents and/or our employees.