

How do we set up bins in-house for recycling, food scraps and garbage?

In order to make recycling as simple and free of contaminants as possible (and to keep janitorial costs low), we recommend removing individual deskside garbage cans and instead placing garbage and recycling stations in centralized areas throughout your building.



Contact us:

Zero Waste Program – 408-730-7262

- setting up recycling
- recycling bin placement
- obtaining a diversion rate for recyclables

Specialty – 408-566-1804

- starting cardboard recycling service

Utilites Customer Service – 408-730-7400

- starting food scraps service

Which mandatory California laws affect my business?

- **AB341 (Mandatory Commercial Recycling):** Subscribing to Sunnyvale's garbage service makes your business compliant with state law because recyclables are separated at the SMaRT Station.
- **AB827 (Customer Access to Recycling):** Businesses with four cubic yards or more of weekly garbage must provide recycling bins at front of house for customer use. Full-service restaurants are not included.
- **SB1383:** All businesses with two cubic yards of waste per week must recycle both food scraps and yard trimmings by 2022.

Additional green business tips



Become a California Green Business.

Get certified as a Green Business.

For more information visit greenbusinessca.org



Turn off printers, computers and other office electronics on nights and weekends.

Save yourself money!

For additional information visit flexalert.org.



Print using dual-sided and 100% recycled content paper.

Look for FSC (Forest Stewardship Council) certified materials. For more information visit fsc.org.



How much carbon is your business emitting?

Find out by using a carbon calculator at:

coolcalifornia.arb.ca.gov



Sunnyvale

Environmental Services Department

Zero Waste Program

408-730-7262, TDD 408-730-7501



Sunnyvale

Commercial Business Guide to Recycling Right in Sunnyvale



Welcome to Sunnyvale!

We invite you to join other Sunnyvale businesses in helping move the City towards its goal of achieving zero waste and complying with mandatory recycling and organics laws that are in place in the City. The Zero Waste Program is here to help you identify easy ways to reduce your waste, cut garbage costs and save money by recycling items of high value. Let us help you get started today!



What are my options for recycling and food scraps disposal?

We know every business site is unique in their approach to handling how and what materials are placed out for collection. Whether it's a space constraint in your outside trash enclosure or large quantities of materials you'd like recycled, we have a solution for you. See the options below for how to handle different materials.

We have a cafeteria. Can we recycle food scraps?

Yes, all businesses that generate two cubic yards or more of waste per week must recycle food scraps to meet requirements of the mandatory state organics regulation (see back panel for more info on regulations). Here are tips to help with set-up:

- Order free bin stickers showing what food can be recycled by emailing us at green@sunnyvale.ca.gov
- If you are ready to start service, call Utilities Customer Service

Not sure how much material you have? Contact the Zero Waste Program for assistance.

Office paper, bottles and cans recycling

It sounds counterintuitive, but all paper, bottles and cans may be placed in the garbage and will be recycled! This is because in Sunnyvale we have a unique and efficient materials recovery facility called the SMaRT Station® that removes recyclables

from the garbage by using both human and mechanical sorting. There are currently very few options for private recyclers collecting the material from businesses, so sending the material through the SMaRT Station ensures that all materials will be recycled.

Tight on enclosure space?

Garbage and food scraps containers are mandatory and space must be made for them. As mentioned above paper, bottles and cans can be placed in the garbage and will be recycled. Contact the Zero Waste Program and we will assist with finding solutions.

Have hard to recycle or special items?

If your business generates large quantities of hard to recycle materials, it may be possible to find a third-party specialty recycler that does not charge a fee for recycling (fee for service from private recyclers is prohibited by Chapter. 8.16 of Sunnyvale Municipal code). For assistance finding recyclers, contact the Zero Waste Program.

Got lots of cardboard?

For a small monthly fee, businesses that generate a minimum of 200 lbs. or 2.5 cubic yards a week of corrugated cardboard may qualify to have a recycling bin. Call the recycling hauler, Specialty, to see if you qualify and to request service. See table below to learn about ways to save costs on your garbage if you recycle your cardboard.

Will my business save money if we recycle cardboard?

If your business meets the minimum cardboard quantity requirement you may see a reduction in your garbage costs. See the chart below for an example of savings:



Bin size	Cardboard recycling fee (Monthly fee, up to 5x per week)	Garbage fee (Monthly fee, 1x per week)	Monthly savings with cardboard recycling	Annual savings with cardboard recycling
3 Cubic Yards	\$18.31	\$411.06	~\$411.06	\$4,932.72
6 Cubic Yards	\$21.21	\$791.28	~\$791.28	\$9495.36