



CALL FOR ARTISTS

Public Art - Request for Qualifications (RFQ)

Washington Community Swim Center

Call for Artists

Under the City of Sunnyvale’s Art in Public Places program, the Washington Community Swim Center project is required to include public art. The City of Sunnyvale seeks to commission an artist, or team of artists, to design and execute an original work of art(s) for the exterior of the swim center building and/or the surrounding grounds.

Sunnyvale Overview

The City of Sunnyvale is in the heart of Silicon Valley in Northern California. Twenty-four square miles, Sunnyvale is the second largest city in Santa Clara County and the seventh largest city in the San Francisco Bay Area. The City has a population of 155,567 and daytime workforce of 118,500 people. Almost 8,000 local businesses provide a rich mixture of goods and services, including many icons in tech, manufacturing, retail and R&D and some of the nation’s most successful business and industrial leaders are headquartered in Sunnyvale, including LinkedIn, Yahoo!, AMD, NetApp, Nokia, 23andMe, Juniper Networks, National Semiconductor and Lockheed Martin.

Sunnyvale is also known for its innovative Public Safety Department concept, business-friendly environment, quiet family neighborhoods, cultural arts programming, historical shopping district, year-round farmer’s market and full-service library. The City’s park system includes 772 acres of parks and open space located in neighborhoods throughout the City and includes facilities for recreation, golf, tennis and swimming. Each park has been created with a theme in mind to stimulate creative interaction and play for park users and to distinguish the various neighborhoods from each other. Current park themes include prehistoric, Polynesian, Japanese gardens and island adventure.

Site and Project Description

Washington Park, located at 840 W. Washington Ave., is a 12-acre park (Attachment 1). Built in 1945, the park incorporates an “island adventure” theme and includes picnic areas, a playground, horseshoe pits, tennis courts, baseball fields, a park building and a pool with locker rooms.

The approved Washington Community Swim Center project will replace the existing pool and pool buildings with a new swim center located at the southeast corner of the park (McKinley

Ave. at Washington Ave.). The new center will include a pool with a zero-depth entry and space for lessons, lap swim and an adjacent splash pad with interactive amenities. A new locker room building with a large community room will also be integrated.

Project Budget

| | |
|-----------------------------------------------|--------------------|
| Project Budget | \$135,000 |
| Semi-finalist Design Honorarium (2-5 artists) | \$1,000 per artist |

The project budget is all-inclusive of project costs, including artist's fees and expenses, taxes, materials, permit fees, travel, shipping and crating, insurance fees, site preparation, fabrication/installation or execution of the artwork.

Artist Eligibility

This Request for Qualifications is open to all professional and emerging artists residing in California. Bay Area artists are especially encouraged to apply. Entries not meeting eligibility requirements will be withdrawn from consideration.

Estimated Schedule (dates subject to change)

| | |
|---------------------------------------------------------------------------|-----------------------|
| Entry Deadline | Sept. 13, 2019 |
| Notification of semi-finalists/Invitation to submit Final Design Proposal | Sept. 20, 2019 |
| Final Design Proposal Deadline (semi-finalists) | Oct. 11, 2019 |
| Arts Commission Review | Nov. 2019 |
| City Council Review and Approval | Dec. 2019 |
| Contract Phase | Dec. 2019 – Jan. 2020 |
| Fabrication of Artwork | Feb. – Apr., 2020 |
| Installation of Artwork | Apr. – May, 2020 |

Artwork Location

Project staff has identified several possible locations for public art. Artists may choose a single location, or multiple locations, and should indicate in their application which location(s) they are proposing to place their artwork (Attachment 2 – Site Plan).

- A. Exterior wall, main entry:** Directly adjacent to the main entry to the swim center is a 19-foot-high wall. The wall is divided into three vertical panels: two 5-foot-wide panels on either side of 5-foot-wide panels of glass. The wall could accommodate two-dimensional works of art or original glass pieces.

- B. Planting Areas:** There are several areas designated for planting that can be considered for free-standing sculpture or other type of art.
- C. Entry Plaza paving:** The entry plaza area will include colored concrete paving. This area can be considered for a different paving approach.
- D. Fences:** The tubular metal fences surrounding the pool and splash pad areas can be considered for public art. It should be noted that art work in these areas will need to withstand splashing and spraying of chlorinated water:
 - Pastoria Ave. fence: 115-foot-long by 8-foot high
 - McKinley Ave. fence (adjacent to parking lot): 85-foot-long by 8-foot high
 - Park fence (adjacent to park): 140-foot-long by 8-foot high

Artist Responsibilities

The selected artist or artistic team will be expected to work with City staff to develop the specific parameters of the public art component, as well as implement all aspects of the project. These specifics will include:

- Developing the final design proposal
- Leading a community project associated with the final design
- Selecting appropriate artistic materials for the design
- Developing a final project timeline
- Attending meetings with city staff as necessary
- Presenting the project to the City's Arts Commission and City Council for approval
- Obtaining all required permits
- Complying with federal, state and local rules and regulations related to prevailing wage
- Obtaining appropriate insurance for the artwork until City has accepted the artwork
- Fabrication/installation or execution of the artwork
- Delivery of the artwork to Washington Community Swim Center
- Providing detailed instructions for the preservation of the artwork
- Providing detailed documentation on the engineering, execution or installation of the artwork, including MSDS sheets
- Abiding by all requirements of the artist's contract with the City

The selected artist or artistic team will be expected to reference the park's *island adventure* theme in their artistic design. The final proposal will also need to be appropriate for all ages of the community, align with the City's vision of inclusion and diversity, and represent the City's brand: *Bold, Sustainable Innovation*.

Selection Process

A five- to nine-person selection panel will review the submitted applications. The panel will evaluate applications on the following criteria:

- Originality of artistic style
- Type of artwork proposed
- Ability of the artwork to withstand outdoor conditions
- Maintenance requirements
- Artist's experience with public art commissions and working within the public process
- Artist's experience with art projects of a similar size and scope
- Alignment with the City's vision of diversity and inclusion, innovation and sustainability

The selection panel will consist of representatives from the City's Department of Public Works, Department of Library and Community Services, project designers, representatives of the Fair Oaks and Washington Park neighborhoods, and artists/arts professionals.

A short list of up to five artists will be created by the selection panel and these artists will be asked to develop a design proposal. A design stipend of \$1,000 will be paid to each of the short-listed artists upon completion of their design proposal. Short listed artists are strongly encouraged to visit the park site prior to submitting a final design, however, any travel costs associated with the visit will be the sole responsibility of the artist.

The final design proposals will be presented to the City's Arts Commission for review. The commission will be asked to rank the design proposals, and the results of the rankings will be presented to the City Council for final selection of the public art design/artist.

Submission Requirements

To apply for this call, please submit the following items:

- Completed Coversheet (Use form provided at the end of this application)
- Resume
- Professional references (minimum of 2)
- Artist statement
- Letter of interest (1-2 pages), including an outline of your qualifications and relevant experience, interest in this project and a general approach to this project
- 6-10 images of previous works
- Annotated image descriptions, including title, date, location, materials, art budget, and a brief description (up to 5 sentences). For team application, please indicate the lead artist for each project
- **Optional:** A rough sketch of a proposed design can be included, but is not required. Artists will not be held to, nor reimbursed for, any preliminary sketches

All applications must be received by Friday, Sept. 13, 2019. Incomplete submissions will not be considered. It is the responsibility of the applicant to verify the receipt of their application by

the scheduled deadline. Electronic versions may be delivered via email, file sharing website or on a thumb drive. Thumb drives will not be returned.

Materials may be submitted electronically to the City of Sunnyvale Public Art Coordinator, Kristin Dance, at kdance@sunnyvale.ca.gov or in person at the Sunnyvale Community Center, 550 E. Remington Drive, Sunnyvale 94087. Images must be in JPEG or PDF format.

Award of Contract

The City of Sunnyvale reserves the right to accept or reject any submittals and to alter or extend the selection process as needed.

This RFQ and the selection process shall in no way be deemed as a binding contract or agreement of any kind between the City and the artist. Award of a contract is contingent upon approval of the City's selection panel, Arts Commission and City Council. Artists and artist teams selected and approved will contract with the City for the entire duration of the project. The selected artist will be required to secure and maintain various types of insurance, including Automobile Liability, General Liability and other insurance as needed (Attachment 3).

The artwork commissioned for this project shall become the property of the City of Sunnyvale. The artwork will be maintained as part of the City's permanent art collection. The City shall have no obligation to display the artwork for any particular period or in perpetuity.

For More Information or Questions

Please contact the City of Sunnyvale Public Art Coordinator, Kristin Dance, at 408-730-7758 or kdance@sunnyvale.ca.gov. Questions will be compiled into a single list with responses and made available to all interested parties upon request.



Washington Community Swim Center

QUALIFICATIONS COVERSHEET

Qualifications will not be accepted after Friday, Sept. 13, 2019.

Artist: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____

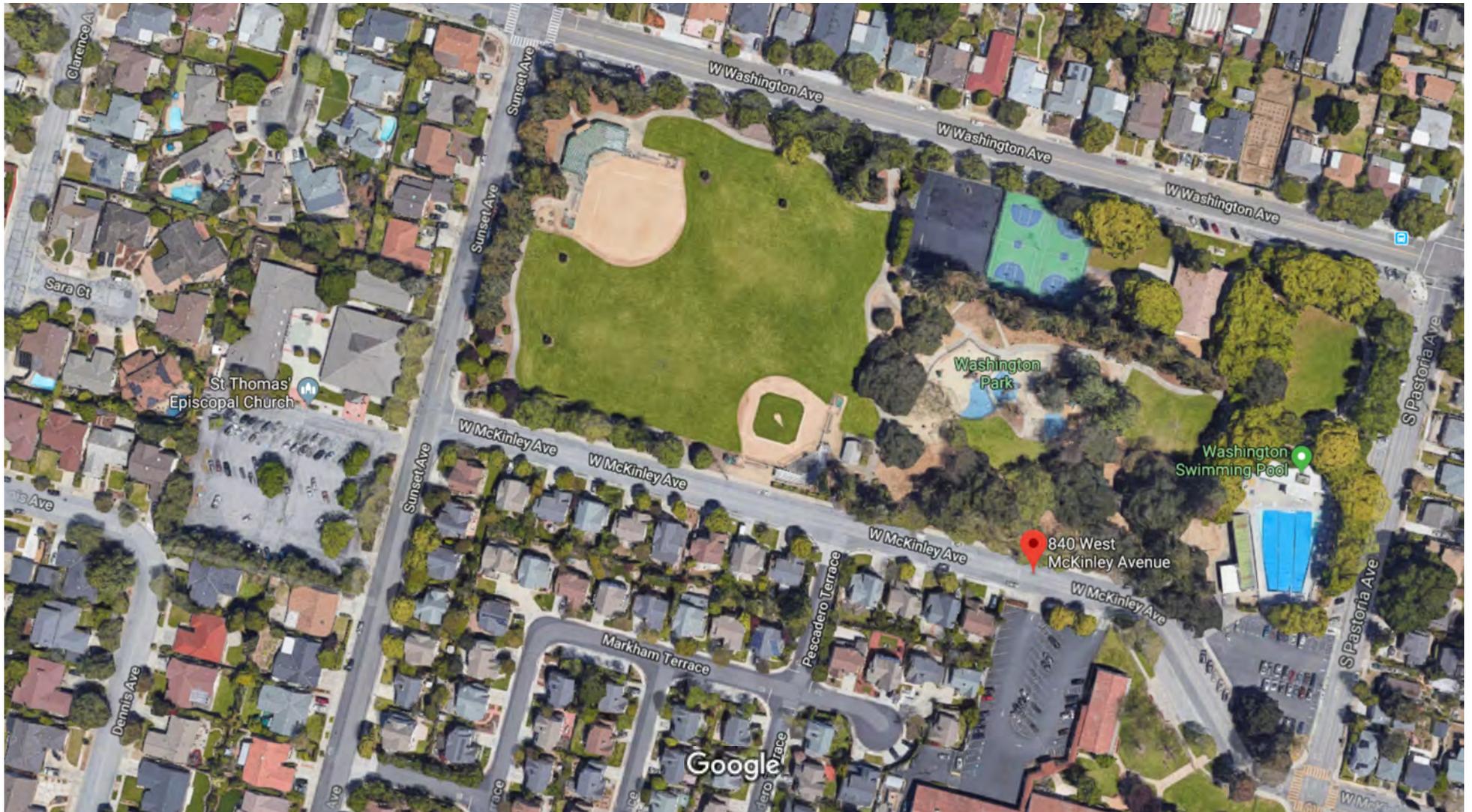
Email: _____ **Website:** _____

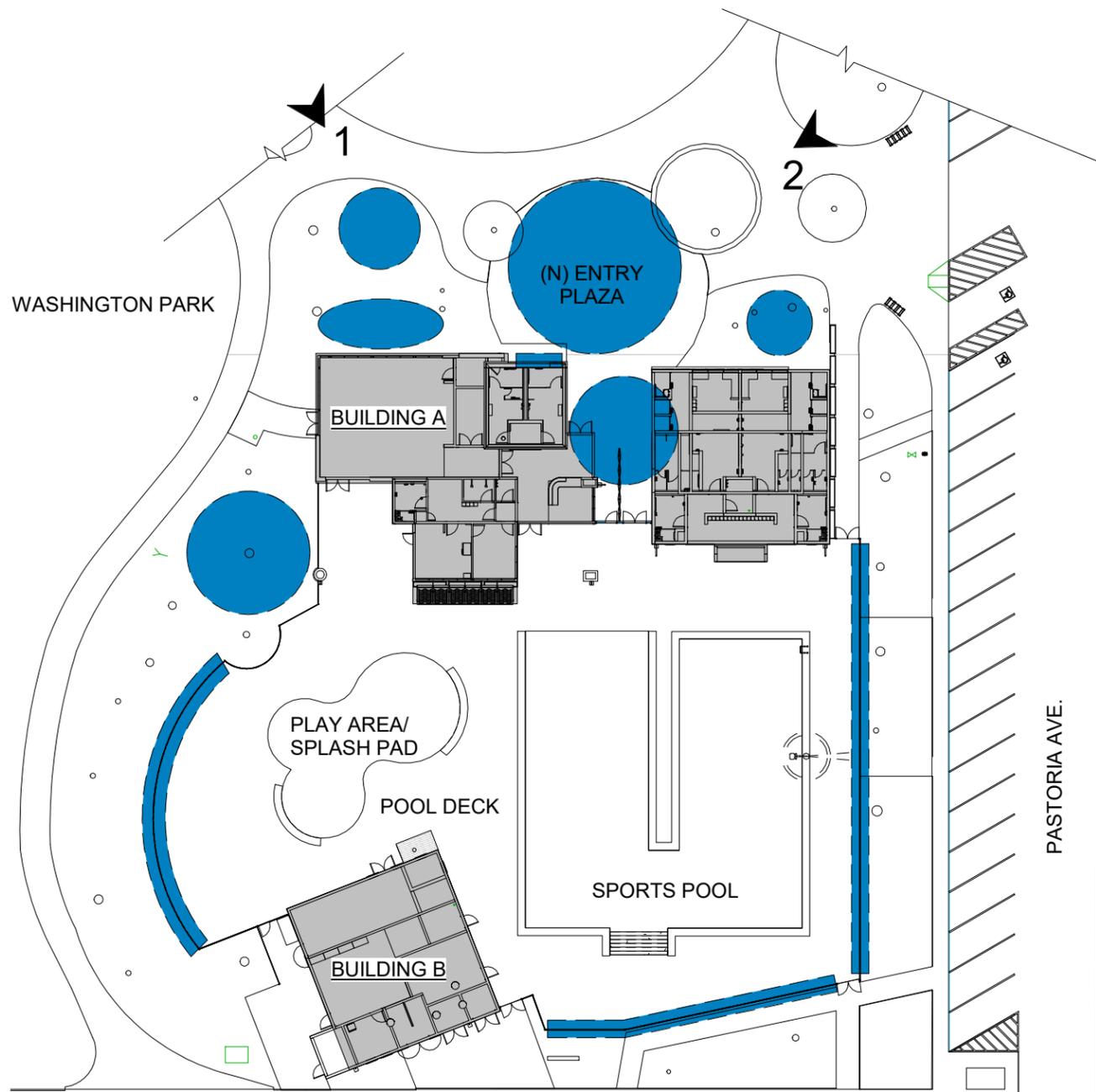
Signature of Artist: _____

Date: _____

Special Note for Artist Teams:

If multiple artists are applying as a team, please provide this coversheet and a resume for each member of the team, and clearly designate one artist as the primary contact. Teams that do not have 12 images of past work done together may round out the images with the work of individual team members.





SPACE FOR PUBLIC ART INCORPORATED ON BUILDING AREAS FOR SCULPTURAL PUBLIC ART ADJACENT TO COMMUNITY ROOM AND ENTRY PLAZA SPACE FOR PUBLIC ART AT FENCE



SPACE FOR PUBLIC ART INCORPORATED INTO PAVING AND WALKWAY AT PLAZA



AREAS FOR PUBLIC ART AT FENCE

PUBLIC ART OPPORTUNITIES

WASHINGTON COMMUNITY SWIM CENTER



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|----------------|----------|-----|
| JOB NO. | 1129.002 | 0.1 |
| DATE | 09/05/18 | |

EXHIBIT INSURANCE REQUIREMENTS FOR ARTIST CONTRACTS

Artist shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work by the Artist, his agents, representatives, or employees.

Minimum Scope and Limits of Insurance Artist shall maintain limits no less than:

1. **Commercial General Liability:** \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury and property damage. ISO Occurrence Form CG 0001 or equivalent is required.
2. **Automobile Liability:** \$1,000,000 per accident for bodily injury and property damage. ISO Form CA 0001 or equivalent is required.
3. **Workers' Compensation** Statutory Limits and **Employer's Liability:** \$1,000,000 per accident for bodily injury or disease.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared and approved by the City of Sunnyvale. The artist shall guarantee payment of any losses and related investigations, claim administration and defense expenses within the deductible or self-insured retention.

Other Insurance Provisions

The **general liability** policy shall contain, or be endorsed to contain, the following provisions:

1. The City of Sunnyvale, its officials, employees, agents and volunteers are to be covered as additional insureds with respects to liability arising out of activities performed by or on behalf of the Artist; products and completed operations of the Artist; premises owned, occupied or used by the Artist; or automobiles owned, leased, hired or borrowed by the Artist. The coverage shall contain no special limitations on the scope of protection afforded to the City of Sunnyvale, its officers, employees, agents or volunteers.
2. For any claims related to this project, the Artist's insurance shall be primary. Any insurance or self-insurance maintained by the City of Sunnyvale, its officers, officials, employees, agents and volunteers shall be excess of the Artist's insurance and shall not contribute with it.
3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Sunnyvale, its officers, officials, employees, agents or volunteers.
4. The Artist's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, cancelled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City of Sunnyvale.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A:VII, unless otherwise acceptable to the City of Sunnyvale.

Verification of Coverage

Artist shall furnish the City of Sunnyvale with original a Certificate of Insurance effecting the coverage required. The certificates are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates are to be received and approved by the City of Sunnyvale prior to commencement of work.