

Fair Oaks Park Unhoused Motel Program

The City of Sunnyvale's Fair Oaks Park Unhoused Motel Program offers temporary housing, meals and supportive services for individuals living in an encampment at Fair Oaks Park. The City needs to close the encampment area to renovate the park.

Program Summary

This voluntary program will provide up to 18 motel rooms to individuals identified by the Santa Clara County Office of Supportive Housing, HomeFirst Services, Sunnyvale Community Services, and Downtown Streets Team.

Participants will receive:

- Up to six months motel stay at the Travel Inn located at 590 N. Mathilda Ave., Sunnyvale
- Transportation from Fair Oaks Park to the Travel Inn
- Storage of personal belongings not taken to the motel
- Meals and snacks delivered six days a week
- Toiletries and access to onsite laundry facilities
- Case management services for the duration of the motel stay
- 24/7 onsite security for as long as necessary
- Individualized transition plans as the motel program winds down

The City has contracted with the Travel Inn for the motel rooms and with HomeFirst Services to provide case management and coordinate other services.

Schedule

Date	Action	Lead
Feb. 19 and as needed week of Feb. 22	Operational planning meetings	HomeFirst Services
Feb. 22	Begin outreach at encampment about the program	HomeFirst Services
Feb. 25	Post official notice of facility closure and clean up (72-hour notice)	City of Sunnyvale
Feb. 26-28	Transition to Travel Inn	HomeFirst Services
March 1	Close and clean encampment area	City of Sunnyvale
March 1	Begin case management	HomeFirst Services

Program Details

Hotel	<ul style="list-style-type: none"> • Travel Inn , 590 N. Mathilda Ave., Sunnyvale • Participants must sign an agreement to abide by program rules outlined in the <i>Participant Agreement & Motel Rules</i> document • State and local COVID-19 restrictions shall be followed, including wearing masks, washing hands and social distancing • Due to COVID-19 restrictions, visitors to guest rooms are not permitted without prior approval from HomeFirst management • Observe quiet time from 10 p.m. to 7 a.m.
Belongings	<ul style="list-style-type: none"> • Participants should pack and label belongings for motel or storage • Personal belongings will be heat-treated and returned to the motel or taken to storage • Stored belongings will be kept at the City’s Corporation Yard and can be picked up by appointment by calling 408-730-7506
Transportation	<ul style="list-style-type: none"> • HomeFirst will transport residents to the Travel Inn
Meals	<ul style="list-style-type: none"> • Meals (lunch and dinner) will be delivered once a day, six days a week (Monday – Saturday); one extra meal will be provided on Saturdays • Pre-packed grocery bags with shelf-stable food and disposable utensils will be delivered on Fridays
Laundry, Toiletries	<ul style="list-style-type: none"> • Onsite laundry facilities are available • Toiletries will be provided
Security	<ul style="list-style-type: none"> • 24/7 security will be stationed onsite • Security will assist with challenges onsite and de-escalate situations involving program participants • Security will take an “observe and report” approach and contact local law enforcement as needed
Case Management	<p>HomeFirst will:</p> <ul style="list-style-type: none"> • Provide case management services • Focus on ensuring participants obtain essential services (e.g., health care, connection to community services, access to public benefits, reconciliation with family) • Coordinate with the assigned agency if the participant is enrolled in a subsidized program such as Rapid Rehousing or Permanent Supportive Housing • Provide an individualized exit plan for each participant by the end of the program