

City of Sunnyvale - Business License Application

650 West Olive Avenue - P.O. Box 3707 - Sunnyvale - CA - 94086-3707

Phone: 408-730-7620 | Email: BusinessLicense@sunnyvale.ca.gov

Apply Online: <https://sunnyvale.hdlgov.com/>

1. Business Name _____ <i>(All fictitious business names must be registered with the county)</i>	2. Corporate Name _____ <i>(If Different from Business Name)</i>
3. Business Location _____ <i>(No P.O. Boxes)</i>	City _____ State _____ Zip _____
4. Mailing Address _____ <i>(If Different from Business Location)</i>	City _____ State _____ Zip _____
5. Business Phone _____	6. Email Address _____
7. Start Date in Sunnyvale _____ <i>(MM/DD/YY)</i>	8. Description of Business _____ <i>Detailed description of business activity</i>

9. Ownership: Corporation Ltd Liability Co. Sole Proprietor Partnership Trust
(Mark one box only)

9(a) Federal I.D. Number (required for Corps, LLC, Trust, Partnerships) _____

Contractor/Occupation License # _____ License Type _____ Expiration Date _____

9(b) Are you a business that is a regulated industry with storm water discharge requirements in accordance with the NPDES permit program? Yes No
 If you answered "Yes" to 9(b), provide SIC number and NPDES permit number SIC Code _____ Permit Number _____
 More information regarding Senate Bill 205 and Stormwater Discharge Permit requirements may be found at the State Water Resources Control Board website:
https://www.waterboards.ca.gov/water_issues/programs/stormwater/industrial.html

10. Personal Information - Enter Names of Owners, Partners, Corporate Officers, or Authorized Persons. Use additional sheets as necessary.

	Name _____	Title _____	Social Security No. _____
	Home Address _____		Driver's Lic No. _____
<i>Emergency</i>	City _____	State _____ Zip _____	Phone _____
<input type="checkbox"/> <i>contact?</i>	Name _____	Title _____	Social Security No. _____
	Home Address _____		Driver's Lic No. _____
<i>Emergency</i>	City _____	State _____ Zip _____	Phone _____
<input type="checkbox"/> <i>contact?</i>	Name _____	Title _____	Social Security No. _____
	Home Address _____		Driver's Lic No. _____
	City _____	State _____ Zip _____	Phone _____

No. of Employees (including Owner) working in Sunnyvale _____	No. of Rental Units (Rental Property owners) _____	*Rental Property Owners: All alarm systems must be permitted pursuant to Sunnyvale Municipal Chapter 9.90
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Business Tax Calculation - See 2nd page	
Yr 1 + Yr 2 + CASp	\$ _____
Office Use Only	
Prior Year Taxes	\$ _____
Penalties & Interest	\$ _____
Total	\$ _____

- Hazardous Materials? Yes No
- Home Businesses (if applicable): I have read and understand the requirements for home businesses (see applicable provisions of the Sunnyvale Municipal Code)
- Certain businesses and activities require a Special Permit from Public Safety. Please refer to California Fire Code Section 105.6 and Sunnyvale Municipal Code for applicable regulations
- Sunnyvale's Business License Municipal Code and FAQ section is available online at <http://sunnyvale.ca.gov/business/business/licenses.htm>
- Please make check payable to: CITY OF SUNNYVALE A \$30.00 fee will be imposed for all returned checks.

“Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx.
- The Department of Rehabilitation at www.rehab.cahwnet.gov.
- The California Commission on Disability Access at www.cdda.ca.gov.”

I certify that I have read and understand the above. I declare under penalty of perjury that the information given above is true and correct to the best of my knowledge.

Signature _____ Date _____ Title _____



2020 & 2021 BUSINESS LICENSE TAX STRUCTURE

Amount due = 2020 Tax + 2021 Tax + \$4.00 State CASp Fee

To determine the tax due, look up the # of Employees / # of Rental Units in Sunnyvale (which ever one is higher). The amount due is the total found in the column 2020 + 2021 + CASp. Sunnyvale collects on a 2 year cycle and the base year amounts are listed for reference purposes only. If you have any questions, please contact our office at BusinessLicense@sunnyvale.ca.gov or 408-730-7620.

TWO-YEAR BUSINESS LICENSE TAX TABLE

# of Employees or Rental Units	2020 + 2021 + CASp	2020 Tax	2021 Tax	# of Employees or Rental Units	2020 + 2021 + CASp	2020 Tax	2021 Tax	# of Employees	2020 + 2021 + CASp	2020 Tax	2021 Tax	# of Employees	2020 + 2021 + CASp	2020 Tax	2021 Tax
1	\$ 82.84	\$ 38.89	\$ 39.95	241-245	\$ 6,611.65	\$ 3,259.48	\$ 3,348.17	481-485	\$ 13,084.45	\$ 6,452.44	\$ 6,628.01	726-730	\$ 19,692.10	\$ 9,711.92	\$ 9,976.18
2-5	\$ 138.85	\$ 66.52	\$ 68.33	246-250	\$ 6,746.50	\$ 3,326.00	\$ 3,416.50	486-490	\$ 13,219.30	\$ 6,518.96	\$ 6,696.34	731-735	\$ 19,826.95	\$ 9,778.44	\$ 10,044.51
6-10	\$ 273.70	\$ 133.04	\$ 136.66	251-255	\$ 6,881.35	\$ 3,392.52	\$ 3,484.83	491-495	\$ 13,354.15	\$ 6,585.48	\$ 6,764.67	736-740	\$ 19,961.80	\$ 9,844.96	\$ 10,112.84
11-15	\$ 408.55	\$ 199.56	\$ 204.99	256-260	\$ 7,016.20	\$ 3,459.04	\$ 3,553.16	496-500	\$ 13,489.00	\$ 6,652.00	\$ 6,833.00	741-745	\$ 20,096.65	\$ 9,911.48	\$ 10,181.17
16-20	\$ 543.40	\$ 266.08	\$ 273.32	261-265	\$ 7,151.05	\$ 3,525.56	\$ 3,621.49	501-505	\$ 13,623.85	\$ 6,718.52	\$ 6,901.33	746-750	\$ 20,231.50	\$ 9,978.00	\$ 10,249.50
21-25	\$ 678.25	\$ 332.60	\$ 341.65	266-270	\$ 7,285.90	\$ 3,592.08	\$ 3,689.82	506-510	\$ 13,758.70	\$ 6,785.04	\$ 6,969.66	751-755	\$ 20,366.35	\$ 10,044.52	\$ 10,317.83
26-30	\$ 813.10	\$ 399.12	\$ 409.98	271-275	\$ 7,420.75	\$ 3,658.60	\$ 3,758.15	511-515	\$ 13,893.55	\$ 6,851.56	\$ 7,037.99	756-760	\$ 20,501.20	\$ 10,111.04	\$ 10,386.16
31-35	\$ 947.95	\$ 465.64	\$ 478.31	276-280	\$ 7,555.60	\$ 3,725.12	\$ 3,826.48	516-520	\$ 14,028.40	\$ 6,918.08	\$ 7,106.32	761-765	\$ 20,636.05	\$ 10,177.56	\$ 10,454.49
36-40	\$ 1,082.80	\$ 532.16	\$ 546.64	281-285	\$ 7,690.45	\$ 3,791.64	\$ 3,894.81	521-525	\$ 14,163.25	\$ 6,984.60	\$ 7,174.65	766-770	\$ 20,770.90	\$ 10,244.08	\$ 10,522.82
41-45	\$ 1,217.65	\$ 598.68	\$ 614.97	286-290	\$ 7,825.30	\$ 3,858.16	\$ 3,963.14	526-530	\$ 14,298.10	\$ 7,051.12	\$ 7,242.98	771-775	\$ 20,905.75	\$ 10,310.60	\$ 10,591.15
46-50	\$ 1,352.50	\$ 665.20	\$ 683.30	291-295	\$ 7,960.15	\$ 3,924.68	\$ 4,031.47	531-535	\$ 14,432.95	\$ 7,117.64	\$ 7,311.31	776-780	\$ 21,040.60	\$ 10,377.12	\$ 10,659.48
51-55	\$ 1,487.35	\$ 731.72	\$ 751.63	296-300	\$ 8,095.00	\$ 3,991.20	\$ 4,099.80	536-540	\$ 14,567.80	\$ 7,184.16	\$ 7,379.64	781-785	\$ 21,175.45	\$ 10,443.64	\$ 10,727.81
56-60	\$ 1,622.20	\$ 798.24	\$ 819.96	301-305	\$ 8,229.85	\$ 4,057.72	\$ 4,168.13	541-545	\$ 14,702.65	\$ 7,250.68	\$ 7,447.97	786-790	\$ 21,310.30	\$ 10,510.16	\$ 10,796.14
61-65	\$ 1,757.05	\$ 864.76	\$ 888.29	306-310	\$ 8,364.70	\$ 4,124.24	\$ 4,236.46	546-550	\$ 14,837.50	\$ 7,317.20	\$ 7,516.30	791-795	\$ 21,445.15	\$ 10,576.68	\$ 10,864.47
66-70	\$ 1,891.90	\$ 931.28	\$ 956.62	311-315	\$ 8,499.55	\$ 4,190.76	\$ 4,304.79	551-555	\$ 14,972.35	\$ 7,383.72	\$ 7,584.63	796-800	\$ 21,580.00	\$ 10,643.20	\$ 10,932.80
71-75	\$ 2,026.75	\$ 997.80	\$ 1,024.95	316-320	\$ 8,634.40	\$ 4,257.28	\$ 4,373.12	556-560	\$ 15,107.20	\$ 7,450.24	\$ 7,652.96	801-805	\$ 21,714.85	\$ 10,709.72	\$ 11,001.13
76-80	\$ 2,161.60	\$ 1,064.32	\$ 1,093.28	321-325	\$ 8,769.25	\$ 4,323.80	\$ 4,441.45	561-565	\$ 15,242.05	\$ 7,516.76	\$ 7,721.29	806-810	\$ 21,849.70	\$ 10,776.24	\$ 11,069.46
81-85	\$ 2,296.45	\$ 1,130.84	\$ 1,161.61	326-330	\$ 8,904.10	\$ 4,390.32	\$ 4,509.78	566-570	\$ 15,376.90	\$ 7,583.28	\$ 7,789.62	811-815	\$ 21,984.55	\$ 10,842.76	\$ 11,137.79
86-90	\$ 2,431.30	\$ 1,197.36	\$ 1,229.94	331-335	\$ 9,038.95	\$ 4,456.84	\$ 4,578.11	571-575	\$ 15,511.75	\$ 7,649.80	\$ 7,857.95	816-820	\$ 22,119.40	\$ 10,909.28	\$ 11,206.12
91-95	\$ 2,566.15	\$ 1,263.88	\$ 1,298.27	336-340	\$ 9,173.80	\$ 4,523.36	\$ 4,646.44	576-580	\$ 15,646.60	\$ 7,716.32	\$ 7,926.28	821-825	\$ 22,254.25	\$ 10,975.80	\$ 11,274.45
96-100	\$ 2,701.00	\$ 1,330.40	\$ 1,366.60	341-345	\$ 9,308.65	\$ 4,589.88	\$ 4,714.77	581-585	\$ 15,781.45	\$ 7,782.84	\$ 7,994.61	826-830	\$ 22,389.10	\$ 11,042.32	\$ 11,342.78
101-105	\$ 2,835.85	\$ 1,396.92	\$ 1,434.93	346-350	\$ 9,443.50	\$ 4,656.40	\$ 4,783.10	586-590	\$ 15,916.30	\$ 7,849.36	\$ 8,062.94	831-835	\$ 22,523.95	\$ 11,108.84	\$ 11,411.11
106-110	\$ 2,970.70	\$ 1,463.44	\$ 1,503.26	351-355	\$ 9,578.35	\$ 4,722.92	\$ 4,851.43	591-595	\$ 16,051.15	\$ 7,915.88	\$ 8,131.27	836-840	\$ 22,658.80	\$ 11,175.36	\$ 11,479.44
111-115	\$ 3,105.55	\$ 1,529.96	\$ 1,571.59	356-360	\$ 9,713.20	\$ 4,789.44	\$ 4,919.76	596-600	\$ 16,186.00	\$ 7,982.40	\$ 8,199.60	841-845	\$ 22,793.65	\$ 11,241.88	\$ 11,547.77
116-120	\$ 3,240.40	\$ 1,596.48	\$ 1,639.92	361-365	\$ 9,848.05	\$ 4,855.96	\$ 4,988.09	601-605	\$ 16,320.85	\$ 8,048.92	\$ 8,267.93	846-850	\$ 22,928.50	\$ 11,308.40	\$ 11,616.10
121-125	\$ 3,375.25	\$ 1,663.00	\$ 1,708.25	366-370	\$ 9,982.90	\$ 4,922.48	\$ 5,056.42	606-610	\$ 16,455.70	\$ 8,115.44	\$ 8,336.26	851-855	\$ 23,063.35	\$ 11,374.92	\$ 11,684.43
126-130	\$ 3,510.10	\$ 1,729.52	\$ 1,776.58	371-375	\$ 10,117.75	\$ 4,989.00	\$ 5,124.75	611-615	\$ 16,590.55	\$ 8,181.96	\$ 8,404.59	856-860	\$ 23,198.20	\$ 11,441.44	\$ 11,752.76
131-135	\$ 3,644.95	\$ 1,796.04	\$ 1,844.91	376-380	\$ 10,252.60	\$ 5,055.52	\$ 5,193.08	616-620	\$ 16,725.40	\$ 8,248.48	\$ 8,472.92	861-865	\$ 23,333.05	\$ 11,507.96	\$ 11,821.09
136-140	\$ 3,779.80	\$ 1,862.56	\$ 1,913.24	381-385	\$ 10,387.45	\$ 5,122.04	\$ 5,261.41	621-625	\$ 16,860.25	\$ 8,315.00	\$ 8,541.25	866-870	\$ 23,467.90	\$ 11,574.48	\$ 11,889.42
141-145	\$ 3,914.65	\$ 1,929.08	\$ 1,981.57	386-390	\$ 10,522.30	\$ 5,188.56	\$ 5,329.74	626-630	\$ 16,995.10	\$ 8,381.52	\$ 8,609.58	871-875	\$ 23,602.75	\$ 11,641.00	\$ 11,957.75
146-150	\$ 4,049.50	\$ 1,995.60	\$ 2,049.90	391-395	\$ 10,657.15	\$ 5,255.08	\$ 5,398.07	631-635	\$ 17,129.95	\$ 8,448.04	\$ 8,677.91	876-880	\$ 23,737.60	\$ 11,707.52	\$ 12,026.08
151-155	\$ 4,184.35	\$ 2,062.12	\$ 2,118.23	396-400	\$ 10,792.00	\$ 5,321.60	\$ 5,466.40	636-640	\$ 17,264.80	\$ 8,514.56	\$ 8,746.24	881-885	\$ 23,872.45	\$ 11,774.04	\$ 12,094.41
156-160	\$ 4,319.20	\$ 2,128.64	\$ 2,186.56	401-405	\$ 10,926.85	\$ 5,388.12	\$ 5,534.73	641-645	\$ 17,399.65	\$ 8,581.08	\$ 8,814.57	886-890	\$ 24,007.30	\$ 11,840.56	\$ 12,162.74
161-165	\$ 4,454.05	\$ 2,195.16	\$ 2,254.89	406-410	\$ 11,061.70	\$ 5,454.64	\$ 5,603.06	646-650	\$ 17,534.50	\$ 8,647.60	\$ 8,882.90	891-895	\$ 24,142.15	\$ 11,907.08	\$ 12,231.07
166-170	\$ 4,588.90	\$ 2,261.68	\$ 2,323.22	411-415	\$ 11,196.55	\$ 5,521.16	\$ 5,671.39	651-655	\$ 17,669.35	\$ 8,714.12	\$ 8,951.23	896-900	\$ 24,277.00	\$ 11,973.60	\$ 12,299.40
171-175	\$ 4,723.75	\$ 2,328.20	\$ 2,391.55	416-420	\$ 11,331.40	\$ 5,587.68	\$ 5,739.72	656-660	\$ 17,804.20	\$ 8,780.64	\$ 9,019.56	901-905	\$ 24,411.85	\$ 12,040.12	\$ 12,367.73
176-180	\$ 4,858.60	\$ 2,394.72	\$ 2,459.88	421+	\$ 11,466.25	\$ 5,654.20	\$ 5,808.05	661-665	\$ 17,939.05	\$ 8,847.16	\$ 9,087.89	906-910	\$ 24,546.70	\$ 12,106.64	\$ 12,436.06
181-185	\$ 4,993.45	\$ 2,461.24	\$ 2,528.21	Rental Unit Cap				666-670	\$ 18,073.90	\$ 8,913.68	\$ 9,156.22	911-915	\$ 24,681.55	\$ 12,173.16	\$ 12,504.39
186-190	\$ 5,128.30	\$ 2,527.76	\$ 2,596.54	426-430	\$ 11,601.10	\$ 5,720.72	\$ 5,876.38	671-675	\$ 18,208.75	\$ 8,980.20	\$ 9,224.55	916-920	\$ 24,816.40	\$ 12,239.68	\$ 12,572.72
191-195	\$ 5,263.15	\$ 2,594.28	\$ 2,664.87	431-435	\$ 11,735.95	\$ 5,787.24	\$ 5,944.71	676-680	\$ 18,343.60	\$ 9,046.72	\$ 9,292.88	921-925	\$ 24,951.25	\$ 12,306.20	\$ 12,641.05
196-200	\$ 5,398.00	\$ 2,660.80	\$ 2,733.20	436-440	\$ 11,870.80	\$ 5,853.76	\$ 6,013.04	681-685	\$ 18,478.45	\$ 9,113.24	\$ 9,361.21	926-930	\$ 25,086.10	\$ 12,372.72	\$ 12,709.38
201-205	\$ 5,532.85	\$ 2,727.32	\$ 2,801.53	441-445	\$ 12,005.65	\$ 5,920.28	\$ 6,081.37	686-690	\$ 18,613.30	\$ 9,179.76	\$ 9,429.54	931-935	\$ 25,220.95	\$ 12,439.24	\$ 12,777.71
206-210	\$ 5,667.70	\$ 2,793.84	\$ 2,869.86	446-450	\$ 12,140.50	\$ 5,986.80	\$ 6,149.70	691-695	\$ 18,748.15	\$ 9,246.28	\$ 9,497.87	936-940	\$ 25,355.80	\$ 12,505.76	\$ 12,846.04
211-215	\$ 5,802.55	\$ 2,860.36	\$ 2,938.19	451-455	\$ 12,275.35	\$ 6,053.32	\$ 6,218.03	696-700	\$ 18,883.00	\$ 9,312.80	\$ 9,566.20	941-945	\$ 25,490.65	\$ 12,572.28	\$ 12,914.37
216-220	\$ 5,937.40	\$ 2,926.88	\$ 3,006.52	456-460	\$ 12,410.20	\$ 6,119.84	\$ 6,286.36	701-705	\$ 19,017.85	\$ 9,379.32	\$ 9,634.53	946+	\$ 25,625.50	\$ 12,638.80	\$ 12,982.70
221-225	\$ 6,072.25	\$ 2,993.40	\$ 3,074.85	461-465	\$ 12,545.05	\$ 6,186.36	\$ 6,354.69	706-710	\$ 19,152.70	\$ 9,445.84	\$ 9,702.86	Employee Cap			
226-230	\$ 6,207.10	\$ 3,059.92	\$ 3,143.18	466-470	\$ 12,679.90	\$ 6,252.88	\$ 6,423.02	711-715	\$ 19,287.55	\$ 9,512.36	\$ 9,771.19				
231-235	\$ 6,341.95	\$ 3,126.44	\$ 3,211.51	471-475	\$ 12,814.75	\$ 6,319.40	\$ 6,491.35	716-720	\$ 19,422.40	\$ 9,578.88	\$ 9,839.52				
236-240	\$ 6,476.80	\$ 3,192.96	\$ 3,279.84	476-480	\$ 12,949.60	\$ 6,385.92	\$ 6,559.68	721-725	\$ 19,557.25	\$ 9,645.40	\$ 9,907.85				

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERALSERVICES,
Division of the State
Architect, CASp Program

www.dgs.ca.gov/dsa

www.dgs.ca.gov/casp

DEPARTMENT OF
REHABILITATION
Disability Access Services

www.dor.ca.gov

www.rehab.cahwnet.gov/

disabilityaccessinfo

DEPARTMENT OF
GENERALSERVICES,
California Commission on
Disability Access

www.cdda.ca.gov

www.cdda.ca.gov/resources-menu/

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcfca/calcap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.