



Council Sponsored Study Issue Form

The study issues process provides a method for identifying, prioritizing and analyzing policy issues in an efficient and effective way. It provides a structured approach for addressing the large number of policy issues that are raised and considered by Council for study each year.

A Council sponsored study issue must receive the support of at least two councilmembers in order for staff to prepare a study issue paper, and for the issue to be considered at the Council Study Issues Workshop.

The Study Issues Form is designed to provide Council with a way to articulate the intention of the study issue beyond the details provided during the formal action to sponsor the study.

Council is encouraged to return the completed form to the City Manager within one week of official sponsorship.

Date Submitted to City Manager:

Council Sponsor:

Study Issue Working Title:

1. What are the key elements of the issue? What precipitated this study?