CITY OF SUNNYVALE WATER POLLUTION CONTROL PLANT WASTEWATER DISCHARGE PERMIT APPLICATION

A Wastewater Discharge Permit Application (WDPA) must be completed to assist in determining or verifying that a facility is a Significant Industrial User (SIU) or another type of wastewater generator. For new facilities no industrial discharge can occur until this determination is made and a Wastewater Discharge Permit ("Permit") is issued, which may take up to 60 days after the WDPA is submitted. Facilities currently discharging and being regulated with a Permit are responsible for obtaining and submitting a new WDPA for a Permit renewal at least sixty days prior to expiration of the existing Permit.

Ensure that all information is legible and complete. All parts of the WDPA **must** *be answered or marked "not applicable."* **Incomplete WDPAs will be returned unprocessed.**

PART A - BUSINESS IDENTIFICATION

- A1. Business name:
- A2. Street address of facility discharging wastewater:

A3. Contacts:

(a) Executive officer responsible for this facility (Must be at least vice president, general partner, proprietor or authorized representative as defined by Sunnyvale Municipal Code 12.04.030(1)):

*		
Name:	Title:	
Mailing address:		
Telephone:	Email:	
Fax:		

(b) Principal contact person (Person to whom correspondence/calls will be directed):

Name:	Title:	
Mailing address:		
Telephone(s): office:	Cell:	
Email:		
Fax:		
On-site contact (If different from the prin	cipal contact person):	
On-site contact (If different from the prin	cipal contact person):	
On-site contact (If different from the prin	cipal contact person): Title:	
On-site contact (If different from the prin Name: Mailing address:	cipal contact person):	
On-site contact (If different from the prin Name: Mailing address: Telephone(s): office:	cipal contact person): Title: Cell:	
On-site contact (If different from the prin Name: Mailing address: Telephone(s): office: Email:	cipal contact person): Title: Cell:	

(d)	Alternate on-site contact:		
	Name:	Title:	
	Mailing address:		
	Telephone(s): office:	Cell:	
	Email:		
	Fax:		
	Demon to be contacted in case of our more on		
(e)	Person to be contacted in case of emergency:		
	Name:	Title:	
	Mailing address:		
	Telephone(s): office:	Cell:	
	Email:		
	Fax:		
Build	ling Owner Name:		
Maili	ing Address:		
Phon	e: Email:		
Fax:			

A5. Certification (**must be signed by person listed in A3.(a) above**) Read carefully:

A4.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (print):	_ Title:
Signature:	_ Date:

PART B - GENERAL FACILITY DESCRIPTION

- B1. Purpose The General Facility Description is used to determine what substances may enter into the wastewater discharge from the business activity.
 - (a) Principal Business Activity Complete a separate Part B for each major business activity occurring on the premises.

Activity:	
SIC NIACS	
List types of products or services:	
Average production rate:	
Number of completed components:	/ per particular time frame
Website providing activity/product(s)/service(s) info	rmation at this facility:

(b) Description – Describe process wastewater generating activities. Process wastewater means any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, by-product, or waste product. This may include, but not limited to, manufacturing wastewater of semiconductors, printed circuit boards, plating operations, chemical mixing or formulating, pharmaceutical, metal finishing, photo processing, equipment cleaning or rinsing, scrubbers, contact cooling water, laboratory, steam cleaning, wet paint booths, etc. (use additional sheets if necessary)

1.			
2	 	 	
3	 		
4	 	 	
5			
6	 	 	
7	 	 	
8	 	 	
9	 		
10	 		

(c) List other activities that use or generate water that are considered "non-process". Non-process water use and wastewater generating activities are not directly associated with the manufacturing of a product and may include sanitary, irrigation, DI backwash, RO reject, boilers, cooling towers, non-contact cooling water, or other uses or activities.

1	 	
2		
3		
4.		
5.		
6.		
7.		
8		
9		
10.		

(d) Substances proposed to be discharged – Give common and technical names of any materials or product proposed to be discharged to the sanitary sewer. Briefly describe the physical and chemical properties of each material and product.

Name(s)	Description

(e) Other liquid wastes – List the type and volume of liquid waste removed from the premises by means other than sanitary sewer, and its final disposition (reclaimed, recycled, trash, hazardous disposal)

Description	Volume (gal / mo)	Removed By	Disposition

	(f)	Are research and development or any other similar non-manufacreate wastewater, such as prototype development, testing, failufacility? Yes No If yes, describe:	ecturing ac	tivities that generate or s, etc., occurring at this
	(g)	Are component manufacturing, assembly, or packaging activitient of the second s	es occurrii	ng at this facility?
B2.		Discharge times:		
	(a)	Facility hours - Weekdays: Day: Swing:		Grave:
	(b)	Facility hours - Weekends: Day: Swing:		Grave:
	(c)	Wastewater discharge occurs daily from to		
	(d)) Wastewater discharge is: \Box continuous \Box intermittent		
	(e)	Days of operation (circle): M T W Th F	S Su	
	(f)	Variation of operation – Is business activity continuous or sease	onal?	
	(g)	Circle the months of the year when discharges occur: J F M A	MJJAS	SOND
B3.		Number of Employees at Facility: Day: Swing: Grave:		Total:

PART C FACILITY PROCESSES AND WATER USE

- C1. Purpose The "Water Use and Disposition" information will enable the City to assess the volumes and sources of wastewater discharged to the sanitary sewer, and how the flow rates were determined. Table C documents water used and wastewater discharged based on daily averages. An example of a completed table is provided for guidance.
- C2. Instructions for completing Table C are below. Table C is divided into three sections.
 - Section A lists all areas where water is used, including both process and non-process daily average use rates, as well as water source information.
 - Section B documents where that water is discharged to or disposed of.
 - Section C documents the type of measurements used to determine quantities listed in sections A and B.
- (a) Section A In order to accurately complete Table C, you must determine the total average daily usage of water supplied to your facility. Water use is typically determined by applying the amounts supplied from City water account billings. Water account types are identified in the Water Service portion of the City utility bill as Domestic, Landscape or Fire Line. The Water Account Information Table below is to determine water use information from City supplied water accounts. Numbers 1-3 below describe how to complete the Water Account Information Table, prior to completing Table C.
 - 1. List the water account numbers for every account type servicing the address on Part A2. of this Application:

Note: If you have separate fire line or landscape water accounts, do not include them in the Water Account Information Table or Table C. If irrigation is included in your water service account and not separated with an individual meter, estimate the gallons per day used and enter into Table C as "irrigation", under the non-process heading.

- 2. Determine the average daily usage in gallons per day for each account. The average daily usage of water supplied is determined by the total volume consumed, divided by the number of calendar days. Multiply the answer by 748 to convert from CCF to gallons per day. A minimum time frame of one year should be used if available. You may request this data from the Pretreatment Program.
- 3. Add the Total Average GPD from all accounts. Enter this number in Table C, Section A "TOTALS" "City Supply" column in the bottom left of the table.

Water account number – city supply	Account type (do not list landscape or fireline)	Total volume consumed (CCF)	Number of days measured	Average daily use in CCF	Average daily usage in GPD
	Total Average GPD				

Water Account Information Table

4. In Table C – Section A, "Water Used For" column – List all activities or processes where water is used.

Note: All process activities as identified in Section B1(b) of this application should be included in the "Process" column, and the corresponding hours and days of operation. **Note**: All non-process activities identified in Section B1(c) of this application should be listed in the "Non-process" column.

5. In Table C – Section A, "Water Supplied by: GPD for each use" column - Indicate the average gallons per day for each use listed.

Note: A reasonable estimate of water for sanitary use is 15 - 30 gallons per employee per day. The corresponding entry in Section B would be under "Direct to Sanitary". **Note**: Most facilities will be limited to the "City Supply" column as the source of water. If there are any other sources of water such as a well, recycled wastewater, bottled water, or other source, then total the gallons per day supplied from those sources in Table C – Section A in the "Well" or "Other" columns as appropriate.

- (b) Section B shows where the wastewater was discharged or directed to. Section B includes the following options:
 - 1. Direct to sanitary sewer
 - 2. Pretreat and then to sanitary sewer On site pretreated process wastewater discharged to the sanitary sewer
 - Other Use the code letters listed at the bottom of the table to describe the means of disposal other than to the sanitary sewer. Put the corresponding code in the column marked "*".
 "Other" options include storm drain, waste hauler, evaporation, used in product, reclaimed water, landscape, or other.

Note: A properly completed table must have the sum of all entries in Section A equal the sum of all entries in Section B. Therefore, the sum of all "TOTALS" at the bottom of the table from Section A must equal the sum of all totals from Section B.

(c) Section C shows how the entries in Section A and B were determined. Some processes may have private sub-meters that can be used to determine the amount of water dedicated to any given process. When these are used to determine usage or discharge, it should be indicated in Section C of Table C. All rows containing data must show entries in Section C. Checks in the "Direct" column are for flows determined by totalizers, flow meters, or other measuring devices. "Indirect" is checked when the use is calculated or estimated. The last column describes how the determination was made. If estimates or calculations are used to determine the rates, the calculation or estimate methodology must be provided.

EXAMPLE Table C. Water Use an	nd Disposition Averag	e Daily Quantities
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Section A: Water Used for:				Water Supplied by: GPD for each use			Section B – GPD of Wastewater Discharged to:			Section C - Measurement			
Non Process: List non-process uses such as sanitary, landscape (if not separately metered), DI and RO backwash or reject, boilers, cooling towers, non-contact cooling water, food preparation, or other uses.				City supply	Well	Other:	Direct to sanitary sewer	Pretreat and then to sanitary sewer	Other	*	Direct	In- direct	Measurements determined by:
1. Sanitary				750			750					x	calculation
2. Non-contact of	cooling water			100			100				х		meter
3. Reverse Osmo	osis Reject			500			500				х		meter
4. Cooling towe	rs			500	500		600		400	с	х		meter
5. In product use	e			500					500	d		x	production records
6.						ΙΛ	R A						
7.													
Process		hrs/ day	days/ week										
1.	Etching	8	5	100				100				x	manufacturing specifications
2.	Scrubber	24	7	1000				800	200	с	х		meter
3.	Nickel plating	6	5	200				150	50	b		x	manufacturing specifications
4.	Developing	8	5	200				200				x	manufacturing specifications
5.													
6.													
7.													
8.													
				3850	500		1950	1250	1150		Notes: 3	30 employ	ees, facility has a
TOTALS:				Total suppli	ed	4350	Total water dis	charged or otherw	vise disposed	4350	o separate landscape meter / account.		

*Other discharges - use appropriate code: (a) storm drain/channel; (b) waste hauler; (c) evaporation; (d) used in product; (e) reclaimed water; (f) landscape; (g)other (describe):

Section A: Water Used for:			Water Suppli	ed by: GPD f	for each use	Section B – GPD of Wastewater Discharged to:			Section C - Measurement			
Non Process: List non-process uses such as sanitary, landscape (if not separately metered), DI and RO backwash or reject, boilers, cooling towers, non-contact cooling water, food preparation, or other uses.			City supply	Well	Other:	Direct to sanitary sewer	Pretreat and then to sanitary sewer	Other	*	Direct	In- direct	Measurements determined by:
1. Sanitary												
2.												
3.												
4.												
5.												
6.												
7.												
Process	hrs/ day	days/ week										
1.												
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
TOTALS:			Total supplie	ed		Total water dise	charged or otherv	vise disposed		Notes:		

*Other discharges - use appropriate code: (a) storm drain/channel; (b) waste hauler; (c) evaporation; (d) used in product; (e) reclaimed water; (f) landscape; (g)other (describe):

PART C. FACILITY PROCESSES AND WATER USE (continued)

C3. **Process** Wastewater Flow Rates:

Peak Hourly	Maximum Daily	Daily Average
gallons / minute	gallons / day	gallons / day

- C4. If Batch Discharge, indicate:
 - (a) Number of batch discharges per day: ______ or per month: ______
 - (b) Time of batch discharges: _____(days of week) at _____ (hours of day)
 - (c) Average quantity per batch: ______ gallons
 - (d) Flow rate: _____gallons / minute

C5. Projected significant water use changes for the coming year are:

□ None
□ Increase
□ Decrease
Process water changes: gallons/day _________estimated date if known: ________
Non-process water use changes: type of change _________
gallons/day: _________estimated date if known: _______

C6. List any process or non-process water or wastewater meters and their specific uses. Attach a copy of the meter readings for all flow/water meters within your facility (other than the City-maintained meters) for the past 12 months.

Metered process	Location	Reading frequency	Type of water

PART D - BUILDING AND PLUMBING LAYOUT

The Building and Plumbing Layout shows the wastewater generating operations which contribute to each building sewer. This layout will also enable the City and the applicant to select suitable sampling locations for determining and verifying wastewater strength. An arrow showing north as well as the map scale must be shown.

Building Layout – Draw to scale the location of each building on the premises. Attach as many pages as necessary. Show the location of the following facility features:

- 1) Industrial process areas show location of all wastewater generating activities listed in Section A of Table C.
- 2) Building sewer lines clearly identify all sanitary and wastewater drainage plumbing (number each line leaving the building).
- 3) Pretreatment system(s)
- 4) Chemical storage areas
- 5) Industrial wastewater sampling location Sanitary and / or combined industrial/sanitary sampling location(s)
- 6) Meter location(s) identify location of all meters, including process supply, discharge, and water meters.
- 7) Storm drains

Drawings or plans must be neat, legible, clearly labeled, and dated. If any required features are not included, provide an explanation.

PART E – SCHEMATIC FLOW DIAGRAM(S)

The Schematic Flow Diagram shows the flow pattern of products through the facility and the various sources of water and wastewater generated. This information will enable the City to assess the quality, volume and peak flows of the discharge.

A line drawing of each process described in Section B1(b) and(c) or in Table C is to be completed in the space below, or attached separately. For each activity in which wastewater is generated, create a diagram of the water flow(s) from initial use to final discharge to the sanitary sewer, either direct or through pretreatment, or hauled off site. Label the discharge flow rates from each process in average gallons per day, which should correspond to the values listed in Table C.

SEE EXAMPLE ON NEXT PAGE

PART F - PRETREATMENT AND WASTE MINIMIZATION PROCEDURES Note: A separate part F should be used to describe each individual pretreatment system in use.

F1. Physical/chemical wastewater pretreatment (check all that apply):

□ none	\Box cyanide destruction	□ plate out
□ flocculation	\Box chromium reduction	□ settling/clarification
□ precipitation	□ air flotation	□ automatic treatment system
\Box ion exchange	□ filtration-sand/diatomaceous	□ manual treatment
□ pH adjustment	□ filtration-membrane	□ system double contained
□ silver recovery	□ filter press	filtration (specify):
□ hydrodynamic grease	interceptor (grease trap) - size:	
maintenance frequency	y:	
	ntor - size: maintenance	frequency:
□ gravity grease interce		
□ gravity grease intercep □ oil / water separator -	size: maintenance	frequency:
 □ gravity grease intercep □ oil / water separator - □ chemical(s) used for p 	size: maintenance pretreatment (list):	frequency:
 gravity grease interception oil / water separator - chemical(s) used for presented of the second seco	size: maintenance pretreatment (list):	frequency:
 gravity grease intercep oil / water separator - chemical(s) used for p other pretreatment me 	size: maintenance pretreatment (list): thods (list):	frequency:
 gravity grease intercep oil / water separator - chemical(s) used for p other pretreatment me Wastewater pH adjustm 	size: maintenance size: maintenance pretreatment (list): thods (list): ent (complete if you use pH control):	frequency:
 gravity grease intercep oil / water separator - chemical(s) used for p other pretreatment me Wastewater pH adjustm audible high pH alarm 	size: maintenance size: maintenance pretreatment (list): thods (list): ent (complete if you use pH control): n visual high pH alarm	frequency:
 gravity grease intercep oil / water separator - chemical(s) used for p other pretreatment me Wastewater pH adjustm audible high pH alarm audible low pH alarm 	size: maintenance size: maintenance pretreatment (list): thods (list): ent (complete if you use pH control): n visual high pH alarm visual low pH alarm	frequency:
 gravity grease intercep oil / water separator - chemical(s) used for p other pretreatment me Wastewater pH adjustm audible high pH alarm audible low pH alarm final pH chart recorde circle chart speed: 1 	size: maintenance size: maintenance pretreatment (list): thods (list): ent (complete if you use pH control): n □ visual high pH alarm □ visual low pH alarm r - circle chart range: pH 2-12 inch/hour other (specify:	frequency: alarm set points automatic alarm reset pH 0-14 pH 0-10
 gravity grease intercep oil / water separator - chemical(s) used for p other pretreatment me Wastewater pH adjustm audible high pH alarm audible low pH alarm final pH chart recorde circle chart speed: 1 manual pH record log 	size: maintenance size: maintenance pretreatment (list): thods (list): ent (complete if you use pH control): n	frequency:

F3. Pretreatment Facility Description:

- (a) Sketch or provide a diagram of the layout of the pretreatment systems(s) noted in Part F showing: tanks (indicate size), chemical feed points, mixers, sampling structure location, metering devices, direction of flow, and discharge to sanitary sewer location.
- (b) System manufacturer or design engineer:
- (c) Design flow: _____

(d) Actual flow:

PART G - WASTEWATER CHEMICAL CHARACTERISTICS

Indicate whether any of the following constituents, characteristics, or substances can be present (x) at this facility. Refer to your Hazardous Materials Inventory Statement or MSDSs to determine if trade name materials contain the substances listed below.

Check Column A if it comes into contact with water and may be present in the wastewater.

Check Column B if it is present on site but in a location or process where no entry to the wastewater should occur.

Attach a copy of the Hazardous Materials Inventory Statement from your Hazardous Materials Business Plan

G1.	Volatiles	
	A B	
	Acrylonitrile	
	Benzene	
	Carbon tetrachloride	(Tetrachloromethane)
	Chlorobenzene	
	\square \square 1,2-dichloroethane	
	\square \square 1,1,1-trichloroethane (TCA)	
	\square \square 1,1-dichloroethane	
	\square \square 1,1,2-trichloroethane	
	$\boxed{1,1,2,2}$ -tetrachloroethane	
	Chloroethane	
	2-chloroethyl vinyl ether (mixed)	
	Chloroform	(Trichloromethane)
	1,2-dichlorobenzene	
	1,3-dichlorobenzene	
	1,4-dichlorobenzene	
	1,1-dichloroethylene	
	1,2-trans-dichloroethylene	
	1,2-dichloropropane	
	1,3-dichloropropylene	(1,3-dichloropropene)
	Ethylbenzene	
	Methylene chloride	(Dichloromethane)
	Methyl chloride	(Chloromethane)
	Methyl bromide	(Bromomethane)
	Bromoform	(Tribromomethane)
	Dichlorobromomethane	
	Chlorodibromomethane	
	Tetrachloroethylene (PCE)	
	Toluene	
	Trichloroethylene (TCE)	
	Vinyl chloride	(Chloroethylene)

PART G continued - Check **Column A** if it comes into contact with water and may be present in the wastewater. Check **Column B** if it is present on site but in a location or process where no entry to the wastewater should occur.

G2. Semi-Volatiles A B Acenaphthene Acenaphthylene Anthracene Benzidine Benzo(a)anthracene (1,2-benzanthracene) Benzo(a)pyrene (3,4-benzopyrene) Benzo(k)fluoranthene (11,12-benzofluoranthene) Benzo(ghi)pervlene (1,12-benzoperylene) 3.4-benzofluoranthene (benzo (b) fluoranthene) Bis (2-chloroethyl) ether Bis (2-chlorisopropyl) ether Bis (2-chloroethoxy) methane Bis (2-ethylhexyl) phthalate Butyl benzyl phthalate 2-chloronaphthalene 2-chlorophenol 4-chlorophenyl phenyl ether Chrysene Dibenzo(a,h)anthracene (1,2,5,6-dibenzathracene) 3,3-dichlorobenzidine 2,4-dichlorophenol Diethyl phthalate 2,4-dimethylphenol Dimethyl phthalate Di-n-octyl phthalate Di-n-butyl phthalate 2,4-dinitrophenol 2,6-dinitrotoluene 4,6-dinitro-o-cresol (2-methyl-4,6-dinitrophenol)] 1,2-diphenylhydrazine 2,4-dinitrotoluene Fluoranthene Fluorene Hexachlorobenzene Hexachloroethane Hexachlorobutadiene Hexachlorocyclopentadiene Indeno(1,2,3-cd)pyrene (2,3-o-phenylene pyrene) Isophorone Naphthalene Nitrobenzene 2-nitrophenol 4-nitrophenol N-nitrosodimethylamine] N-nitrosodiphenylamine N-nitrosodi-n-propylamine Parachlorometa cresol Pentachlorophenol

PART G continued - Check **Column A** if it comes into contact with water and may be present in the wastewater. Check **Column B** if it is present on site but in a location or process where no entry to the wastewater should occur.

G2. Semi-Volatiles (continued) A B **Phenanthrene** Phenol] Pyrene] 1,2,4-trichlorobenzene 2,4,6-trichlorophenol 4-bromophenyl phenyl ether G3. Pesticides & PCB's A B Aldrin Dieldrin Chlordane (Technical mixture and metabolites) 4,4-DDT] 4,4-DDE (p,p-DDX) 4,4-DDD (p,p-TDE) Alpha-endosulfan Beta-endosulfan Endosulfan sulfate Endrin Endrin aldehyde Heptachlor Heptachlor epoxide (BHC-hexachlorocyclohexane) Alpha-BHC Beta-BHC Gamma-BHC (Lindane) Delta-BHC PCB-1242 (Aroclor 1242) PCB-1254 (Aroclor 1254) PCB-1221 (Aroclor 1221) PCB-1232 (Aroclor 1232) PCB-1248 (Aroclor 1248) PCB-1260 (Aroclor 1260) PCB-1016 (Aroclor 1016) 2,3,7,8-tetrachlorodibenzo-p-dioxin] Toxaphene

PART G continued - Check **Column A** if it comes into contact with water and may be present in the wastewater. Check **Column B** if it is present on site but in a location or process where no entry to the wastewater should occur.



G5.

Wictuis
A B
Antimony
Arsenic Arsenic
Barium
Beryllium
Chromium
Cobalt
Mercury
Nickel
Molybdenum
Selenium
Silver
Thallium
Miscellaneous
A B
Algicides*
Asbestos
Cresols*
Hydrocarbons
Fluoride*
Sodium
Temperature above 140 degrees F
Thiourea
High pH
Low pH
Oil/grease (animal/vegetable)
Oil/grease (mineral)
Radioactivity
-

*Identify the chemical compounds and concentrations where known.

G6.	Other Solvents	(list):
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А	В	
		Acetone
		IPA
		Ethanol
		Methanol

PART H - ENVIRONMENTAL PERMITS

HAZARDOUS MATERIALS / WASTES

- H1. Does your facility generate hazardous waste? \Box yes \Box no
 - (a) If yes, have you applied for a Hazardous Waste Generator Permit with the Sunnyvale Department of Public Safety? □ yes □ no □ NA or
 - (b) Is your facility permitted as a Transfer Storage or Disposal Facility (TSDF) by the Department of Toxic Substances Control? □ yes □ no □ NA
 - (c) What is your EPA ID number?
- H2. Have you applied for a Hazardous Materials Storage Permit from the City of Sunnyvale Fire Prevention Bureau? □ yes □ no □ NA
 (a) If yes, did you receive: □ permit □ waiver □ action pending □ rejection
- H3. If you have a hazardous waste (or wastewater) treatment system:
 Have you applied for a Hazardous Waste Treatment (tiered) permit from the Sunnyvale Department of Public Safety? □ yes □ no
 - (a) If yes, what tier are you permitted for?

H4. Check the following Permits as applicable, which are all issued through the City of Sunnyvale Department of Public Safety Hazardous Materials Division:

□ Underground Storage Tank (UST) Operations

□ Toxic Gas Operations

California Accidental Release

STORMWATER

- H5. Stormwater Pollution Prevention
 - (a) Do you have any discharge to storm drains or channels other than storm water?

 \Box yes \Box no

- If yes, have you applied for an individual NPDES permit from the California Regional Water Quality Control Board? □ yes □ no
- 2. If yes, did you receive: \Box permit \Box waiver \Box action pending \Box rejection
- 3. What is your permit number? ______
- 4. Describe the discharge covered by your Individual NPDES Permit

(b) Reference Order NO. 2014-0057-DWQ; NPDES General Industrial Permit NO. CAS000001 Attachment A: FACILITIES COVERED BY THIS GENERAL (INDUSTRIAL) PERMIT.

(http://www.swrcb.ca.gov/water_issues/programs/stormwater/docs/industrial/2014indgenpermit/atta.pdf)

Based on this Order, is your facility required to apply for coverage under the NPDES General Industrial Stormwater Permit with the California Regional Water Quality Control Board?

 \Box yes \Box no

- (c) If yes, which category (1-9, from Attachment A referenced above) identifies your facility?
- (d) Has your facility filed for coverage under the NPDES General Industrial Stormwater Permit?
 □ yes
 □ no
- (e) Do you have a Stormwater Pollution Prevention Plan on file? □ yes □ no □ NA
 If yes, what is the most recent date of the document?______

H6. List any other environmental permits held by this facility:

PART I - FEDERAL PRETREATMENT STANDARDS

The following industry activities are subject to Federal Pretreatment standards. Check the box which descri compliance status and applicable category. If you are uncertain whether your facility is regulated under any contact the Industrial Pretreatment Program.	bes this facility's of these categories,
Is the facility meeting applicable pretreatment standards on a consistent basis? \Box Yes \Box I	No
Do you require additional operations and maintenance (O&M) to achieve compliance? *If additional O&M or new or additional pretreatment will be required to meet categorical pretreatment star consistent basis, attach a schedule projecting increments of progress, and indicating and dates for the commo completion of major events leading to compliance with the standard.	No ndards on a encement and
Aluminum Forming: rolling, extrusion, forging, drawing	
Battery Manufacturing	
Coil Coating: processes involved in converting a coil of strip metal into a coil of painted metal; canmaking	
Copper Forming: rolling, extrusion, drawing, forging used to form copper or copper alloys	
Electrical/Electronic Components: mfg. of semiconductor, cathode ray tube, luminescent materials, electronic crystals	
Inorganic Chemicals	
Iron & Steel Manufacturing	
Leather Tanning & Finishing	
Metal Finishing: more than 50% of work is for own product electroplating, anodizing, conversion coating, electroless plating, chemical etching and milling, printed circuit boards	
Metal Molding & Casting	
Nonferrous Metals Forming	
Nonferrous Metals Mfg: processing ore or scrap metals from solutions and other sources	
Organic Chemicals, Plastics, & Synthetic Fibers: manufacturing	
Pesticides: manufacturing, formulating, packaging	
Pharmaceuticals: fermentation, extraction, chemical synthesis, compounding, mixing, formulating, research	
Plastics Molding & Forming: molding, extrusion, coating, laminating, calendaring, thermoforming, casting, forming, cleaning, assembling	
Porcelain Enameling: preparation of a metal surface and application of a porcelain or fused silicate coating	
Pulp & Paper: manufacture of pulp, paper, or paperboard including secondary fiber mills	
Steam-Electric Power Generating	
Textile Mills	
Other (list):	

PART J - FACILITY LIST

List the address of any additional facilities you have located in Sunnyvale. For each facility, check the general wastewater generation category(s) which are applicable. Inspections are conducted at Sunnyvale commercial facilities to assess wastewater generation and stormwater pollution potential.

Facility Address	Sanitary Only	Food Preparation (Cooking Done)	Process

If your company has facilities located in Sunnyvale for which you are not responsible (i.e., another division), list the division, address, contact person, and phone number for each of those facilities.

Division / Facility Address	Contact Person	Phone Number

SUNNYVALE WATER POLLUTION CONTROL PLANT WASTEWATER DISCHARGE PERMIT No. (Industry #)

ISSUED TO:	
EFFECTIVE DATE:	
EXPIRATION DATE:	
DISCHARGE ADDRESS:	
CATEGORY:	
SUBCATEGORY:	
	Pretreatment Standards for New Sources (PSNS)

This Permit is issued under authority established in the Sunnyvale Municipal Code (SMC), Section 12.12.180, "Wastewater discharge permit requirement". The holders of any Permit issued hereunder shall be subject at all times to all applicable Federal, State, and Local laws and regulations, as amended from time to time.

All spills, upsets, and / or accidental discharge events into the storm or sanitary sewer must be immediately reported to the Sunnyvale Water Pollution Control Plant (WPCP) at (408) 730-7260. In the event of an emergency, contact the Sunnyvale Public Safety Department at (408) 730-7100, or by calling 911.

(Inspector's Name) Environmental Compliance Inspector

LOCAL LIMITS FOR WASTEWATER - SMC 12.12.120

 Table 1 – Local Limits for Wastewater.
 The following Local Discharge Limitations apply to sample point: (List sample point)

Pollutant	Maximum Concentration Allowable ¹ mg/l	Routine Monitoring ²	Pollutant	Maximum Concentration Allowable ¹ mg/l	Routine Monitoring ²
Antimony	1.0	-	Zinc	1.48	-
Arsenic	0.3	-	Cyanides ³	0.5	-
Barium	1.0	-	Chlorinated Hydrocarbons ⁴	0.02	-
Beryllium	0.5	-	Phenols ⁵	1.0	-
Cadmium	0.1	-	pH, Std. Units	6.0-10.5	-
Chromium	1.7	-	Cresols ⁶	2.0	-
Cobalt	1.0	-	Total Toxic	1.0	-
Lead	0.5	-	Organics ⁷		
Mercury	0.01	-	Fats, Oils and Grease (total)	300	-
Silver	0.2	-	Fluoride ⁸	180	
Selenium	1.0	-			
Pollutant	Maximum Concentration Grab Sample mg/l		Pollutant	Maximum Concentration Composite Sample mg/l	
Copper	0.7	-	Copper	0.5	-
Nickel	0.5	-	Nickel	0.25	-

¹Applicable to samples collected as either grab or composite. All concentrations for metallic substances are for total metal.

 2 Local Limits routinely sampled by the City are identified by an "X" and are based on what is known or believed to be present in the discharge. Compliance with all Local Limits is required; any compound or element may be sampled for at any time, including those not identified for routine monitoring. The City will perform compliance monitoring per 40 CFR 403.12(g). The City maintains a facility Monitoring Plan that specifies sample type, locations, and frequency as well as other pertinent sampling information.

³ Parameter analyzed by test methods allowed in 40 CFR 136, Table 1B and defined as "Cyanide – Total."

⁴ Group of priority pollutant compounds reported in EPA 608 analysis (Chlorinated Pesticides and PCBs). These include Aldrin, alpha-BHC, beta-BHC, delta-BHC, gamma-BHC (Lindane), Chlordane,4,4'- DDD, 4,4'-DDE,4, 4'-DDT, Dieldrin, Endosulfan I, Endosulfan II, Endosulfan sulfate, Endrin, Endrin aldehyde, Endrin ketone, Heptachlor, Heptachlor epoxide, Methoxychlor, PCB 1016, PCB 1221, PCB 1232, PCB 1242, PCB 1248, PCB 1254, PCB 1260, and Toxaphene.

⁵ Phenols as defined by test procedures in 40 CFR 136.

⁶ Sum of the three monomers with molecular formula C7H8O (o-cresol, m-cresol, and p-cresol).

⁷ Total Toxic Organics (TTO), as defined under 40 CFR 413.02(i), but excluding phenolic compounds. Compliance with the TTO limit is verified by monitoring, if deemed necessary by the Director, by analyzing only for those pollutants that the Director has determined may reasonably expected to be present (SMC 12.12.120 (d)).

⁸ SMC 12.12.020 (n) - Prohibitions on Discharges, Hazardous waste(s). Fluoride defined as Hazardous Waste per California Code of Regulations, Title 22 Section 66261.24(a)(2)(A)

FEDERAL CATEGORICAL DISCHARGE LIMITATIONS Table 2 – Federal Limits for Wastewater

(List Applicable Federal Category / Subcategory / PSES/ PSNS)

The following Federal Discharge Limitations apply to samples collected at sample point: *(List sample point)*

Pollutant	Federal Daily Maximum mg/l	Federal Monthly Average mg/l	Federal 4-Day Average mg/l
Arsenic	-	-	-
Cadmium	-	-	-
Chromium	-	-	-
Copper	-	-	-
Cyanide	-	-	-
Lead	-	-	-
Nickel	-	-	-
Silver	-	-	-
Zinc	-	-	-
TTO1	-	-	-

The City samples a minimum of twice per year, and performs the sampling and analysis in accordance with 40 CFR 403.12(g), in lieu of the Industrial User, except where certification in lieu of monitoring occurs in accordance with the Federal Category listed above. The City maintains a facility Monitoring Plan that specifies sample type, locations, and frequency as well as other pertinent sampling information.

Effluent limitations promulgated as categorical standards in 40 CFR Chapter 1, Subchapter N and 40 CFR 403.6, shall apply in any instance where they are more stringent than those in SMC 12.12.120. (SMC 12.12.120 (e)).

¹Total Toxic Organics, as defined under the federal category listed above.

SELF-MONITORING REQUIREMENTS

Table 3 – Self-Monitoring Requirements

The following shall be monitored at sample point: (List sample point)

Parameter	Monitoring Requirements	Recordkeeping / Reporting Requirements ¹	
рН	1. The pH of the discharge is to be monitored on a continuous basis	1. The pH chart shall be checked daily to verify compliance.	
	using a recording pH meter with high and low pH alarms, and with discharge shutdown provisions in	 The pH recording meter must be signed, dated, and time noted daily. 	
	case of excursions. The pH of the treatment system effluent shall be maintained in the range of $6.0 - 10.5$.	3. Any excursions must be reported per the General Requirements of this permit.	
	2. The pH chart or any other measured parameter shall be of appropriate scale and markings to readily ascertain all recorded values.		
	3. All measured parameters (pH, flow, etc.) shall be readily distinguishable from each other.		
	4. The pH probes must be calibrated weekly or per manufacturer's specifications.		
Process Discharge Flow	1. The flow volume of wastewater discharged from the treatment	1. Once each month the total volume of wastewater discharged or process water used must be recorded.	
	system, or process water used, is to be monitored on a continuous basis using a recording flow totalizer.	2. The average process wastewater discharge rate is listed in the wastewater discharge permit	
	2. The flow monitoring device must be kept in working order at all times.	application as GPD. Anticipated permanent increases or decreases of 25% or more must be	
	3. The device must be calibrated as often as necessary to maintain the accuracy of the readings.	General Requirements section of this permit. Notification must be submitted in writing and approved prior to implementation.	

¹ A bound log book, computer record, or other approved record shall be properly maintained with all monitoring data required above, including calibration records. These records must be maintained per the "Maintenance of Monitoring Records" section of this permit, and made available to City of Sunnyvale personnel upon request.

SPECIFIC REPORTING REQUIREMENTS

1.	In order to renew this Permit, a new Wastewater Discharge Permit Application must be submitted by (<i>list date</i>). The City will make every attempt to notify you 30 calendar days prior to this due date. However, it is ultimately the responsibility of the Permittee to submit the application.
2.	31 st and September 30 th of every year.
3.	Submit the appropriate Total Toxic Organic Management Certification Statement and / or an updated Toxic Organic Management Plan (TOMP) as required by 40 CFR 433.12 . The Certification Statement and / or updated TOMP must be submitted on or by March 31 st and September 30 th of every year.
4.	Submit the appropriate Solvent Management Certification Statement and / or an updated Solvent Management Plan (SMP) as required by 40 CFR 469.13 . The Certification Statement and / or updated SMP must be submitted on or by March 31 st and September 30 th of every year.
5.	Prepare a Slug/Spill Control Plan as required by 40 CFR 403.8(f)(2)(vi) and as required by the Director.
6.	Submit Annual rainwater discharge volume by June 15 th of every year.
7.	Notify the Regulatory Programs Division prior to each batch discharge of treated wastewater to the sanitary sewer. Discharge is allowed after appropriate sampling of the treated wastewater by Sunnyvale Sample Technicians (Ph: 408-730-7725).

Reports shall be submitted to the following address on or before the due date.

City of Sunnyvale - Environmental Services Department

Compliance Inspection Group (WPCP)

1444 Borregas Ave.

P.O. Box 3707

Sunnyvale, CA 94088-3707

GENERAL REQUIREMENTS:

1) Permit and Application –

a) Change of Conditions - Each user must notify the Director of any significant changes to the user's operations or system which might alter the nature, quality, or quantity of the discharge at least 30 (calendar) days before the change, or upon change in ownership of the property served, business ownership, activity or process (SMC 12.12.190).

For purposes of this requirement, significant changes include, but are not limited to, significant flow increases or decreases of 25% or more, modification of a pretreatment system, bypass of any portion of the pretreatment, installation or removal of process tanks or equipment, and the discharge of any previously unreported pollutants.

- **b)** No Transfer of a Permit Wastewater discharge permits are issued to a specific user for a specific operation. A wastewater discharge permit shall not be reassigned, transferred, or sold to a new owner, new user, different premises, or a new or changed operation (SMC 12.12.230).
- c) Change of Ownership If at any time the facility for which a permit is issued is sold to another party, the new users shall apply for a wastewater discharge permit within 30 working days of taking possession of the facility. The conditions of the existing permit shall prevail until the Director issues a valid permit (SMC 12.12.235).
- d) Renewal of Wastewater Discharge Permit Wastewater discharge permits must be renewed by the user upon expiration unless extended by the Director for a period not to exceed 90 (calendar) days. A wastewater discharge permit application must be submitted at least 60 (calendar) days prior to expiration of the existing permit. The Director may require a facility inspection and submittal of a new Application. After evaluation and approval, the Director may issue a new wastewater discharge permit (SMC 12.12.220).

2) Slug Discharge Requirements

a) Slug Load or Discharge

"Slug Load" or "Slug Discharge" means any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in SMC 12.12.020. A slug discharge is any discharge of a nonroutine, episodic nature, including but not limited to an accidental spill or a noncustomary batch discharge, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW's regulations, Local Limits or permit conditions (SMC 12.04.030(52)).

b) Reports of Potential Problems –

- i) In the case of any discharge, including, but not limited to, accidental discharges, discharges of a nonroutine, episodic nature, a noncustomary batch discharge, a slug discharge or a slug load, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW's regulations, Local Limits or permit conditions, the user shall immediately contact and notify the Director of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the user.
- ii) Within five (working) days following such discharge, the user shall, unless waived by the Director, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which might be incurred as a result of damage to the

POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the user of any fines, penalties, or other liability which may be imposed pursuant to SMC or this permit.

- iii) A notice shall be permanently posted on the user's bulletin board or other prominent place advising employees who to contact in the event of a discharge described in paragraph (a) above. Employers shall ensure that all employees who could cause such a discharge to occur are advised of the emergency notification procedure.
- iv) Significant Industrial Users are required to notify the Director immediately of any changes at its facility affecting the potential for a slug discharge (SMC 12.12.300).

3) Monitoring

- a) Measurement of Pollutants All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or any report required by this ordinance shall be:
 - i) performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Director or other parties, approved by EPA.
 - **ii)** analyzed by a laboratory that is accredited by the California Department of Public Health, Environmental Laboratory Accreditation Program for the pollutants being tested, or another laboratory as approved by the Director (SMC 12.12.254).
- b) Additional Monitoring Reporting Requirement If a user monitors any regulated pollutant at the appropriate sampling location (as defined in this permit, Local or Federal Limits for Wastewater) more frequently than required by the Director, using the procedures prescribed in Section 3a of this Permit, the results of this monitoring shall be submitted within 30 (calendar) days of receiving the sample results (SMC 12.12.150).
- c) Violation Reporting If sampling performed by a user indicates a violation, the user must notify the Director within twenty-four (24) hours of becoming aware of the violation. The user shall also repeat the sampling and analysis of the process wastewater at the same point of discharge and submit the results of the repeat analysis to the Director within 30 (calendar) days after becoming aware of the violation (SMC 12.12.155).
- d) Maintenance of Monitoring Records Users subject to the reporting requirements of this permit or SMC 12.12.150 shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required, any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements, and documentation associated with Best Management Practices established under SMC 12.12.120(b). Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation

Sunnyvale Wastewater Discharge Permit No. (Industry #) Industry Expires

concerning the user or the City, or where the user has been specifically notified of a longer retention period by the Director (SMC 12.12.330).

PROHIBITIONS ON DISCHARGES - (SMC 12.12.020)

- 1) General Prohibitions. No user shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes pass through or interference. These general prohibitions apply to all users of the POTW whether or not they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.
- **2)** Specific Prohibitions. No user shall introduce or cause to be introduced into the POTW the following:
 - a) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, wastestreams with a closed cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21;
 - b) Wastewater having a pH less than 6.0 (pH 5.0 minimum- 40 CFR 403.5(b)(2) Specific Prohibitions) or greater than 10.5, or otherwise causing corrosive structural damage to the POTW;
 - c) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in interference with the POTW;
 - **d)** Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;
 - e) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;
 - **f)** Wastewater which imparts color which cannot be removed by the treatment process, which can consequently impart color to the treatment plant's effluent, thereby violating the City's NPDES permit;
 - **g)** Trucked or hauled pollutants, except at discharge points designated by the Director in accordance with SMC 12.12.110;
 - **h)** Pollutants, including oxygen demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause interference with the POTW;
 - i) Wastewater having a temperature greater than 140 degrees F (60 degrees C), or which will inhibit biological activity in the treatment plant resulting in interference, but in no case wastewater which causes the temperature at the introduction into the wastewater treatment plant to exceed 104 degrees F (40 degrees C);
 - **j)** Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass through;
 - k) Sludges, screenings, or other residues from the pretreatment of industrial wastes;
 - **I)** Medical wastes, except as specifically authorized by the Director in an individual wastewater discharge permit;
 - **m**) Wastewater containing any radioactive wastes or isotopes except in compliance with applicable State or Federal regulations;
 - n) Hazardous waste(s) as defined in SMC 8.16.020.
- **3)** Any discharge to the storm drain system not composed entirely of storm water is prohibited, except as set forth in SMC 12.60.070.

Sunnyvale Wastewater Discharge Permit No. (Industry #) Industry Expires

- **4)** Stormwater, groundwater, rainwater, street drainage, subsurface drainage or yard drainage shall not be discharged through direct or indirect connections to a sanitary sewer unless granted written approval by the Director. The Director may approve the discharge of such water only when no reasonable alternative method of disposal of such water is available. If approval is granted for the discharge of such water into a sanitary sewer, the user shall pay the applicable user charges and fees and meet such other conditions as may be required by the City (SMC 12.12.050).
 - a) Discharges of stormwater to the sanitary sewer are approved if the volume of stormwater is documented and submitted annually so that charges can be applied as needed.
- 5) No user shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable pretreatment standard or requirement. The Director may impose mass limitations on users who are using dilution to meet applicable Pretreatment Standards or Requirements or in other cases when the imposition of mass limitations is appropriate (SMC 12.12.060).

APPLICABLE PENALTIES

- 1) SMC 12.18.090 and 12.18.100 Civil Penalties that may be imposed pursuant to Government Code Section 54740 and 54740.5 are as follows:
 - a) An amount not to exceed two thousand dollars for each day for failing or refusing to furnish technical or monitoring reports.
 - b) An amount not to exceed three thousand dollars for each day for failing or refusing to timely comply with any compliance schedule established by the City.
 - c) An amount not to exceed five thousand dollars per violation for each day of violation for discharges in violation of any waste discharge limitation, Permit condition, or requirement issued, reissued or adopted by the City.
 - d) An amount not to exceed ten dollars per gallon for discharges in violation of any suspension, cease and desist order or other orders, or prohibition issued, reissued or adopted by the City.
 - e) The amount of civil penalties imposed under this section, which have remained delinquent for a period of sixty (calendar) days shall constitute a lien against the real property of the discharger from which the violation occurred resulting in imposition of the penalty. The Director shall cause the amount of uncollected penalty to be recorded with the county recorder, in accordance with section 54740.5 of the California Government Code.
 - f) Any person who intentionally or negligently violates any provision of SMC 12.04 through 12.18 or any provision of any Permit shall be civilly liable to the City in a sum of not to exceed twenty-five thousand dollars per day for each day in which such violation occurs.
- 2) Criminal Penalty. Any person who intentionally violates the Sunnyvale Municipal Code is guilty of a misdemeanor and may be subject to criminal penalties of not more than \$1,000 per violation per day or imprisonment in the county jail not exceeding 6 months. Permittee may also be subject to civil or criminal sanctions under state or federal law.

SIGNATORY REQUIREMENTS

SMC 12.12.310 Certification Statements.

1) Certification of Permit Applications and User Reports—The following certification statement is required to be signed and submitted by users submitting permit applications in accordance with

Sunnyvale Wastewater Discharge Permit No. (Industry #) Industry Expires

SMC Section 12.12.165; users submitting baseline monitoring reports under SMC 12.12.150(a)(5); users submitting reports on compliance with the categorical Pretreatment Standard deadlines under SMC 12.12.150(c); users submitting periodic compliance reports required by SMC 12.12.150(d)(1)-(4), or users submitting reports required by this permit. The following certification statement must be signed by an Authorized Representative as defined in paragraph 3) below:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

- 2) Reports shall be signed by an "Authorized" or "duly authorized" representative of the user, which means:
 - a) If the user is a corporation:
 - i) The president, secretary, treasurer, or a vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation; or
 - ii) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
 - **b)** If the user is a partnership or sole proprietorship: a general partner or proprietor, respectively.
 - c) If the user is a Federal, State, or local governmental facility: a Director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.
 - **d)** The individuals described in paragraphs (a) through (c), above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the City (SMC 12.04.030 (1)).