



Sunnyvale

Re: Sunnyvale Mobile Home MOU Compliance Committee Now Accepting Applications

City Hall
456 West Olive Avenue
Sunnyvale, CA 94088-3707
TDD/TYY 408-730-7501
sunnyvale.ca.gov

Dear Mobile Home Resident,

In late 2021, the City of Sunnyvale established a new mobile home park memorandum of understanding (“MOU”) to help stabilize space rent and resale prices of owner-occupied mobile homes in Sunnyvale.

As part of the new MOU, the City Council approved creation of a new oversight committee comprised of mobile home park residents (those who **own** a mobile home in Sunnyvale) and mobile home park owners to ensure the MOU is being implemented in a fair and successful manner.

We are now accepting applications for a seat on the MOU Compliance Committee (“MCC”). This committee will allow one mobile home resident per park to serve on the committee for a term of five years. Meetings will be held no less than two times per year. We highly encourage residents to consider applying for a seat, to ensure your mobile home park is represented on the MCC.

To apply, complete the Mobile Home Park MOU Compliance Committee Application and submit it in one of the following ways:

- **By Email:** send the signed PDF application to mobilehomes@sunnyvale.ca.gov
- **By USPS Mail:** send the signed application to Housing Division, Attn: MCC Application, P.O. Box 3707, Sunnyvale, CA 94088-3707
- **Hand Delivery:** drop off the completed application to the City of Sunnyvale Permit Center, Attn: Housing Officer, located at 607 All America Way, Sunnyvale, CA 94088.

Application Deadline - Open until filled for the following parks:

- Casa de Amigos
- Fair Oaks
- Fox Hollow
- Rancho La Mesa
- Willow Ranch

Questions? Please email mobilehomes@sunnyvale.ca.gov or call (408) 730-7250



**MOBILE HOME PARK MOU
COMPLIANCE COMMITTEE APPLICATION**

The City supports its demographic diversity and encourages applicants from all groups to apply.

Print or type answers to all questions. Write N/A if not applicable.

<p>Office Use Only Date Received: _____</p>
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Application Deadline - Open until filled for the following parks:

Casa de Amigos | Fair Oaks | Fox Hollow | Rancho La Mesa | Willow Ranch

General eligibility requirements: Sunnyvale resident, and owner of a mobile home in Sunnyvale. For more information, email the Housing Division at mobilehomes@sunnyvale.ca.gov or call 408-730-7250.

Select the Mobile Home Park that you reside in.

- | | |
|----------------|----------------|
| Adobe Wells | Fox Hollow |
| Cape Cod | Mary Manor |
| Casa de Amigos | Plaza Del Rey |
| El Dorado | Rancho La Mesa |
| Fair Oaks | Willow Ranch |

The Sunnyvale Mobile Home Park MOU Compliance Committee (MCC) allows for one resident per park for a total of ten residents. The Director of Community Development shall review the applications and select the Homeowner representatives. The Committee will hold no less than two meetings per year, unless special meetings are called to address certain issues; meetings may be virtual, in-person, or hybrid in-person/virtual. The term for a selected MCC member shall be five years.

Applicant Name: _____

Last	First	M.I.
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Current Residence _____

Street	Space #	City	State	Zip
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E-mail Address: _____

Preferred Contact Phone Number(s): _____

1. Are you currently serving, or have you ever served on a board or commission? Yes No

If yes, which one?	Term currently serving:	
	Term previously served:	

2. What motivated you to apply for the MOU Compliance Committee (MCC)?

3. What skills or attributes can you bring to this Committee?

4. The primary role of this committee is to serve as a liaison between the park you reside in and the City, and to ensure residents within your park receive up to date information on behalf of the City MOU. With this in mind, what steps would you take to effectively exercise this specific role?

5. What do you think is the most important quality for the MOU Committee?

6. Briefly describe your current or last occupation.

7. Describe your involvement in community activities, volunteer, and civic organizations.

8. If an unplanned vacancy arises on MCC, would you be willing to accept a temporary appointment for the remainder of the unexpired term or until a recruitment is held to fill the vacancy? ____ Yes ____ No

IMPORTANT NOTICES – READ BEFORE SIGNING:

All information provided on this application becomes a public record after it is officially filed. Personal contact information will be redacted if posted on the Internet.

Pursuant to the Americans with Disabilities Act (ADA), the City of Sunnyvale will make reasonable efforts to accommodate persons with qualified disabilities during the application process. Should you require special accommodations, please contact the Housing Division at 408-730-7250 for more information. Se habla español.

I certify under penalty of perjury that all statements I have made on this application are true and correct. I hereby authorize the City of Sunnyvale to investigate the accuracy of this information from any person or organization, and I release the City of Sunnyvale and all persons and organizations from all claims and liabilities arising from such investigation or the supplying of information for such investigation. I acknowledge that any false statement or misrepresentation on this application or supplementary materials will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

Your application is not complete until it is signed by you and submitted to the Housing Officer.

Signature of Applicant _____ Date _____

Applying your digital signature locks the information you entered on this application, preventing further edits. Do not sign until all fields are complete.

Submit by one of the following:

- **By email:** mobilehomes@sunnyvale.ca.gov
- **By USPS Mail:** Housing Division, Attn: MCC Application, P.O. Box 3707, Sunnyvale, CA 94088-3707
- **Hand-Delivered:** Drop off the completed application, **Attn: Housing Officer**, to the City of Sunnyvale One-Stop Permit Center located at 607 All America Way, Sunnyvale, CA 94088.