



MOFFETT PARK SITE MASTER PLAN SUBMITTAL CHECKLIST

All developments submitting a Moffett Park Site Master Plan shall include a Development Agreement (DA) Request Form and subsequent DA. Per State of California adopted Section 65864 et seq. of the Government Code (the "Development Agreement Statute") and SMC 19.29.070 and MPSP Section 10.3.

Date: _____

Staff Contact: _____

PROPERTY INFORMATION

Site Address: _____

Zoning: _____ APN(s): _____ Area Size (Acres): _____

PROPOSAL INFORMATION

Project Description:

SUBMITTAL MATERIALS

SMP Elements	Submittal Requirements
Vision	<input type="checkbox"/> Summary of development vision and relationship to MPSP Vision and Guiding Principles
Existing Conditions	<input type="checkbox"/> Preliminary Title Report (no more than 3 months old) <input type="checkbox"/> Plan drawings <ul style="list-style-type: none"> <input type="checkbox"/> Boundaries of Site Master Plan Area <input type="checkbox"/> Each Parcel Information, including parcel lines and lot size <input type="checkbox"/> Existing Floor Area <input type="checkbox"/> Existing Easements <input type="checkbox"/> Existing Utilities <input type="checkbox"/> Adjacent/adjoining Parcel Information
Environmental Review	<input type="checkbox"/> Phase 1 & 2 Studies <input type="checkbox"/> Arborist Report <input type="checkbox"/> Ground Water Report <input type="checkbox"/> ALUC Compliance
Program Summary	<input type="checkbox"/> Program Table <ul style="list-style-type: none"> <input type="checkbox"/> Proposed Floor Area by Land Use <input type="checkbox"/> Publicly Accessible Open Space and Street Network <input type="checkbox"/> Parking and TDM Strategy <input type="checkbox"/> Affordable Housing Strategy <input type="checkbox"/> Neighborhood Serving Uses and Innovation/Creation Space Strategy <input type="checkbox"/> Phasing Strategy & Timeline <input type="checkbox"/> Parcel Ownership and Coordination Strategy

SMP Elements	Submittal Requirements
Land Use Summary	<input type="checkbox"/> Detailed Land Use Map <input type="checkbox"/> Location of Neighborhood Serving Uses <input type="checkbox"/> Location of Innovation/Creation Spaces <input type="checkbox"/> Open Space/Ecology Network <input type="checkbox"/> Mobility Network <input type="checkbox"/> District Parking Locations <input type="checkbox"/> Connection/Coordination Strategy with adjacent and adjoining parcels. <input type="checkbox"/> Emergency Vehicle Access Plan <input type="checkbox"/> Solid Waste Plan
Design and Standards Summary	<input type="checkbox"/> Block Structure <input type="checkbox"/> Building Envelope information, if additional height is requested <input type="checkbox"/> Ground Floor Strategy <input type="checkbox"/> Site Development Standards Summary Table (setback, build-to lines, etc.) <input type="checkbox"/> Height and Massing Diagram, if additional height is requested
Detailed Plan Information	<input type="checkbox"/> Utility/Infrastructure Strategy <ul style="list-style-type: none"> <input type="checkbox"/> Existing + Proposed <input type="checkbox"/> Public/Private Interface <input type="checkbox"/> Phasing Plan <input type="checkbox"/> Preliminary Landscape Plan <input type="checkbox"/> Preliminary Stormwater Management Plan <input type="checkbox"/> Publicly Accessible ROW + Open Space Areas <input type="checkbox"/> Street/Access Phasing <input type="checkbox"/> Delivery/Loading/Waste Management Access Points <input type="checkbox"/> Curb Space Strategy <input type="checkbox"/> Open Space/Ecology Strategy to meet plan requirements (detailed design not necessary)
Tentative Map	<input type="checkbox"/> Tentative Map (TM) <ul style="list-style-type: none"> <input type="checkbox"/> Proposed Easements <input type="checkbox"/> Right of Way Dedications <input type="checkbox"/> Utility Plans <input type="checkbox"/> Topography Strategy <input type="checkbox"/> FEMA Compliance <input type="checkbox"/> Grading Plan
Request for Development Reserve + TDR Summary	<input type="checkbox"/> Formal Request for Development Reserve Allocation <input type="checkbox"/> Reuse of Existing Floor Area <input type="checkbox"/> Summary of Transfer of Development Rights (TDR), if requested <input type="checkbox"/> Outline of Community Benefits (see DA Request Form)
Development Agreement (DA)	<input type="checkbox"/> Completed DA Request Form

Submittal Process	<p>Site Master Plan Submittal</p> <ol style="list-style-type: none"> 1. Create an account through E-OneStop Online Services 2. Select Apply and Planning Project 3. Select Moffett Park Specific Plan Site Master Plan. 4. Upload the required materials noted in Table 1. Follow the rest of the steps. 5. Pay required fees when Planning Staff will follow up with an Invoice for the Fees within 24 hours. <p>Site Master Plan Fees:</p> <ul style="list-style-type: none"> • Refer to Planning Division Fees • Consult with staff if
Resources	<ul style="list-style-type: none"> • Moffett Park Specific Plan • Moffett Park Specific Plan District (Zoning Code)